

**JOHN
LELAND
CENTER**

for Theological Studies

**Catalog
2022- 2023**

1306 N. Highland Street | Arlington, Virginia 22201 | 703.812.4757

www.leland.edu

The mission of The John Leland Center is to serve in the Kingdom of God through accessible, accredited theological education that equips transformational leaders for the global ministry of Jesus Christ.

We are committed to bringing together scholars, practitioners, and students from our area and around the world, who are called to this task.

CONTENTS

FROM THE PRESIDENT	1
HISTORY	3
STATEMENT OF THEOLOGICAL PRINCIPLES	4
INTRODUCTION	6
LOCATIONS	7
ADMINISTRATION AND STAFF	9
FACULTY	10
ACADEMIC PROGRAMS	13
ACADEMIC POLICIES	15
SPIRITUAL FORMATION AND COMMUNITY LIFE	23
THE ALMA HUNT THEOLOGICAL LIBRARY	26
ACADEMIC CALENDAR	27
FINANCIAL INFORMATION	30
MASTER’S & GRADUATE CERTIFICATE PROGRAMS	34
MASTER OF DIVINITY	36
MASTER OF THEOLOGICAL STUDIES	39
MASTER OF CHRISTIAN LEADERSHIP	42
COURSE DESCRIPTIONS FOR MASTER’S-LEVEL PROGRAMS	45
NON-DEGREE PROGRAMS	52
GRADUATE CERTIFICATE IN THEOLOGICAL STUDIES	53
GRADUATE CERTIFICATE IN CHRISTIAN LEADERSHIP	55
GRADUATE CERTIFICATE IN BIBLICAL JUSTICE FORMATION	57
DIPLOMA IN THEOLOGY	59
COURSE DESCRIPTIONS FOR DIPLOMA IN THEOLOGY PROGRAM	60
BOARD OF TRUSTEES	62

FROM THE PRESIDENT

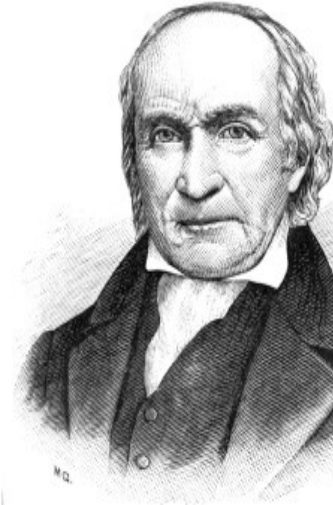
God worked a modern-day miracle when in 1998, He moved a group of dedicated Baptist leaders to launch a new seminary inside the beltway of one of the world's most important cities—Washington, D.C. Nurtured by Columbia Baptist Church and led by founding President Randel Everett, Dean Jeff Willetts, and a handful of other visionary leaders, Leland Seminary was created to prepare Christian ministers for the new world of the 21st century. From that time forward, Leland has remained faithful to preparing transformational Christian leaders.

The John Leland Center for Theological Studies continues today as a fully accredited seminary fulfilling the mission of equipping men and women to become leaders in the global ministry of Jesus Christ. In this mission, Leland remains faithful to God's word, the mandate of the Gospel, and the ministry of the local church.

I personally invite you to join the uniqueness of all that Leland has to offer. This *Catalog* will give you a broader understanding of Leland Seminary and will guide you in how to best participate in this community of Christian ministers. Please contact us by telephone, email, or in person to learn more about this amazing opportunity to better prepare for the call of ministry in the Kingdom of our Lord and Savior Jesus Christ.

In Christ and For Christ,

Dr. Kenneth R. Pruitt
President



The John Leland Center for Theological Studies is named for the famous 18th century pastor, John Leland.

An acquaintance of Thomas Jefferson and James Madison, Leland's passion for religious liberty led to his ardent plea that the religious liberty clause in the Bill of Rights be included in the United States Constitution. His persuasive appeals culminated in religious freedom and the separation of church and state from which we all continue to benefit. Leland also opposed slavery and promoted evangelism. Today our school honors John Leland by defending religious freedom, promoting evangelism, and developing leaders from many racial and ethnic groups.

This engraving originally appeared in the Encyclopedia of Baptists by William Cathcart (1880) and is provided courtesy of the Virginia Baptist Historical Society

HISTORY

Dating back to the 19th century, pastors and church leaders in the Washington, D.C. area recognized the need for a Baptist institution of higher learning in this community. Luther Rice returned from the mission field in the early 1800s to raise money for missions. Because he realized there was a need to train pastors, his missionary vision led him to start several Baptist colleges, the first being Columbian College in Washington, D.C. The school, located in the shadow of the White House, became George Washington University in 1903.

Throughout the years, discussion continued concerning the need for a seminary. When searching for a new site, interested parties were encouraged to consider the greater D.C. area as a strategic location for theological education.

In July of 1997, while attending an international meeting of the Baptist World Alliance, five area leaders discovered a mutual burden to meet the educational and training needs for ministry in the evangelical community in greater Washington, D.C. Not only is metropolitan Washington a strategic and multi-cultural community, it is also home to many ministry groups with unique commitments. With these enormous resources in its own backyard, the dream of an innovative center for theological education appeared to be finally coming to fruition.

In the Fall of 1997, an exploratory committee of approximately fifty ministers and lay leaders formed to determine God's will regarding this sense of mission. This group consisted of leaders representing numerous Baptist churches and organizations including the Mount Vernon Baptist Association, the District of Columbia Baptist Convention, and the Baptist General Association of Virginia. BGAV concluded that the time was right to move forward with the creation of a new seminary.

Columbia Baptist Church in Falls Church provided a building for the offices and classrooms for Leland and much of the early leadership and financial resources. As the school grew, larger facilities were needed, and the school moved in August 2002 to 1306 N. Highland Street in Arlington, Virginia in the Church at Clarendon. As word of Leland spread, church leaders from Fredericksburg, Hampton Roads, Richmond, Mineral, and Roanoke, Virginia invited the school to offer classes in their communities. In 2003 Leland created an extension site at the First Baptist Church of Newport News. This has evolved into a partnership between Leland and the BGAV in making theological education accessible to local churches. Today, Leland offers classes in Arlington, Charlottesville, Culpeper, Newport News, Richmond, Roanoke, and Staunton.

The cherished vision has moved from dream to reality.

STATEMENT OF THEOLOGICAL PRINCIPLES

What follows is neither a creedal statement nor an exhaustive treatise of Christian doctrine. It simply expresses the major emphases of faith and life that define The John Leland Center as seeking to be within the great biblical, apostolic, and orthodox traditions of faith.

- I. We believe that God who is One exists eternally in three persons: Father, Son, and Holy Spirit. We believe that God's perfection is revealed through divine holiness and love. As Holy Scripture attests, everything and every person is God's creation.
- II. We believe in Jesus Christ, God's eternal son, fully God and fully human, who lived, suffered, died, and was raised from death to life, and is seated at the right hand of God as our advocate with the Father. Those who receive God's gracious gift of salvation in Christ through repentance and faith find assurance of new life in him.
- III. We believe in God the Holy Spirit who is active in regeneration, sanctification, and discipleship and who empowers the people of God to use their gifts to bring honor and glory to God through Jesus Christ.
- IV. We believe that Holy Scripture is the inspired Word of God, reveals the divine will for the salvation of the world, and is totally truthful in all it intends to affirm. Scripture is the true and authoritative rule of faith for all Christian belief and practice, and Jesus Christ is the interpretative principle of the Scriptures. We further believe that the Holy Spirit, through the Scriptures, reveals to fallen humanity its sinful character and its need to discover faith in Jesus Christ.
- V. We believe that the Church is the gathered community of believers in Jesus Christ called together by God's Spirit as an agent of reconciliation in the world. It has its visible expression in the local community, which is called as a body to worship God with Christ as its head and is the universal Body of Christ throughout the world.
- VI. We believe that by following the example of Jesus, all Christians are called to servanthood, worship, prayer, the study of Scripture, faithful witness, and obedience to the commandment of the resurrected Christ and the urging of the Spirit to go into all the world and make disciples.
- VII. We believe that a personal relationship with Jesus Christ, who is the only way to salvation, ensures acceptance by the Father through the Spirit for prayer, fellowship, and to receive the blessing of God's grace. This acceptance is a precious inheritance and means that the believer needs no intermediary with God except our great high priest, the Lord Jesus.
- VIII. We believe that salvation is for the redemption of the whole person and is given freely to all that repent and believe in Jesus Christ as Lord and Savior, the Lamb of God who takes away the sin of the world. This salvation prepares and the Holy Spirit empowers every obedient disciple to be an evangelist, priest, and prophet.

- IX. We believe that Scripture teaches us that God, who is love, has concern for the poor and oppressed and that Christians are called to respond to God's mercy by acts of love and grace toward all people, by promoting justice, working for peace, and reaching out to everyone in need.
- X. We believe in baptism of the repentant believer and in the Lord's Supper. Jesus, in his days on earth, identified with us in his baptism, commanded us to be baptized, and instituted the communion meal. In both baptism and the Lord's Supper, the Good News is proclaimed, and we experience anew, the love of the Father, the presence of Jesus, and the power of the Holy Spirit.
- XI. We believe that freedom in Christ gives freedom from the oppression of sin, death, and demonic power. While governmental, ecclesiastical, and worldly forces may seek to compel and coerce the conscience of the believer and may even deprive the believer of life and liberty, in Christ we are always truly free.
- XII. We believe the Kingdom of God is both here and now and will find ultimate completion when Jesus Christ returns to judge between those who are in Christ and those who have rejected him. The Christian hope that sustains the believer is that Jesus Christ will usher in an everlasting reign of peace, justice, and eternal joy.

INTRODUCTION

The John Leland Center for Theological Studies is a seminary of Baptist tradition that welcomes students and teachers of all church denominations. Leland's purpose is to serve in the Kingdom of God through accessible, accredited theological education that equips its students to become transformational leaders in the global ministry of Jesus Christ. Leland is accountable to its supporting churches and institutional partners in the Metropolitan Washington, D.C. region and the state of Virginia. Leland's goal is to educate and form students in Christ-like character, spiritual discipline, compassion, biblical knowledge, and skills which produce pastors and lay leaders who can serve in diverse ministry settings. While providing a high-quality online instruction capacity to supplement and extend its mission, Leland puts its priority on in-person, community building instruction which enables Leland to implement its motto to its seminary constituency, "Leland: Your Local Seminary."

As a community of faith and learning, the school has prepared a curriculum that seeks to develop leaders according to a four-dimensional formation model. The four dimensions are:

1. **Theological** – The student's intellectual understanding of the Scriptures, historical and systematic theology, global church history, Christian ethics, etc., as they are addressed within each degree program.
2. **Spiritual** – The student's growth in attachment-love toward God and others, the spiritual disciplines, and accountability within a faith community.
3. **Practical** – The student's growth in the skills and understanding of leadership, whether as a pastor, teacher, chaplain, church program director, or a leader in business or nonprofit organization.
4. **Meta-formational** – The student's own understanding and assessment of one's learning process and growth in the other dimensions. Ultimately, the focus on this dimension is to produce a self-reflective disciple who has the wisdom and relational skills to continue the process of growth throughout a life of discipleship.

The programs Leland offers are designed to meet the contexts within which its students do and will serve. These include 1) settings for ordained congregational or denominational leadership; 2) settings for competent leadership in congregations or other ministry settings outside the local church; and 3) settings in which leadership takes place in the context of religious schools, universities, or seminaries. Corresponding to these three contexts are the following degree programs: the Master of Divinity, the Master of Christian Leadership, and the Master of Theological Studies. Leland also provides non-degree options for students that can serve as a steppingstone to further education as well as provide a foundation for a lifelong pursuit of transformational living. Leland courses in all programs are usually scheduled at night so that students who are working full-time may pursue their studies without significantly compromising their family life or employment.

Thank you for your interest in The John Leland Center for Theological Studies. We look forward to meeting you and learning together the great riches of God's mercy and mission for the world.

John Lee
Academic Dean

LOCATIONS



Arlington

The Arlington location at 1306 N. Highland Street is Leland’s main campus. The offices, library, and classrooms are housed in the Church at Clarendon, which sits in the center of a community adjacent to the metro. Clarendon is a thriving, walkable area with a mix of shops, multi-ethnic restaurants, office buildings, parks, and residences. The campus location in the heart of the greater D.C. area of some six million residents, many of whom are originally from other parts of the country or world, results in a very diverse, dynamic student body and opportunities for ministry in very diverse settings. Graduate and diploma classes are taught at the main campus.

Central Virginia/Charlottesville

The Central Virginia/Charlottesville metropolitan area is located in the foothills of the scenic Blue Ridge Mountains. The University of Virginia, based in Charlottesville, has been consistently ranked as one of the nation’s best public universities, and the University Health System is a renowned academic medical center. Charlottesville has also been rated in the top five U.S. communities for well-being. The area offers an abundance of outdoor and other tourist activities, including the Virginia Film Festival and Virginia Festival of the Book, and easy access to the Appalachian Trail, Shenandoah National Park, and the Blue Ridge Parkway. Leland diploma classes are held at Broadus Memorial Baptist Church in Charlottesville.

Culpeper

Culpeper is centrally located between Washington, D.C. and Charlottesville in the beautiful Piedmont River Valley. The area provides many opportunities to enjoy outdoor adventures, agritourism, arts and culture, and historical landmarks. Leland teaches Spanish language diploma classes at Culpeper Baptist Church, where John Leland was an early pastor.

Hampton Roads

Surrounded by water, the Hampton Roads area includes dozens of cities, counties, and towns. Steeped in over 400 years of American history, visitors from around the world are drawn to this area every year. Hampton Roads is home to several distinguished institutions of higher education, including The College of William and Mary, Christopher Newport University, Hampton University, and Old Dominion University. This area boasts of the world’s largest naval complex and the premier shipbuilding industry. It also is known for the world’s largest physics laboratory, Jefferson Lab, in

Newport News. NASA, the Navy, Army, Air Force, and Coast Guard provide the area with a significant work force. Leland graduate and diploma classes are held at First Baptist Church of Newport News.

Richmond

Richmond is a beautiful city set on the James River and is the capital of the Commonwealth of Virginia. Richmond and the surrounding area boast numerous museums, art galleries, gardens, sports venues, and recreational activities. Of special interest, Richmond is home to the Virginia Baptist Historical Society, Center for Baptist Heritage & Studies, and Valentine First Freedom Center. Leland diploma classes are taught at Bon Air Baptist Church in Richmond.

Staunton

Staunton is a picturesque small town that has won awards as one of “America’s Favorite Mountain Towns” and one of “America’s Best Main Streets.” It is located in the beautiful Shenandoah Valley between the Blue Ridge and Allegheny Mountains. Residents and visitors enjoy an array of art, cultural, and historic venues, including the American Shakespeare Center, the Heifetz International Music Institute, the Woodrow Wilson Presidential Library and Museum, and the Virginia Hot Glass Festival. Staunton also offers a variety of outdoor recreation activities. Leland diploma classes are taught at Memorial Baptist Church in Staunton.

Southwest Virginia

Southwest Virginia is a large, mountainous region, covering 26 counties. The local economy remains rural, and coal mining has major economic significance. Southwest Virginia is home to several institutions of higher education, the largest of which is the Virginia Polytechnic Institute and State University (better known as Virginia Tech) in Blacksburg. Leland graduate and diploma classes are offered at Bonsack Baptist Church in Roanoke.

ADMINISTRATION AND STAFF

Office of the President

Kenneth R. Pruitt, President
Belinda Barnett, Director of Special Projects
Abbie Tolbert, Executive Associate

Academic Dean

John Lee, Academic Dean

Admissions and Recruitment

Abbie Tolbert, Executive Associate

Alma Hunt Library

Monica Leak, Librarian
Janet Owen, Library Assistant
Andrey Shirin, Director of Acquisitions

Finance Office

Mel Harris, Director of Finance

Registrar's Office

Belinda Barnett, Graduate School Registrar
Susan Quinn, School of Ministry Registrar

School of Ministry

Susan Quinn, Administrative Assistant and Registrar

FACULTY

Kenneth R. Pruitt

President

MDiv, Southwestern Baptist Theological Seminary

DMin, George Truitt Theological Seminary, Baylor University

John Lee

Academic Dean

MDiv, Gordon-Conwell Theological Seminary

STM, Yale Divinity School

PhD, Claremont Graduate University

Daniel Carro

Professor of Divinity Emeritus

Lic en Teologia, Seminario Internacional Teologico

Bautista Lic en Filosofia, Universidad del Salvador

DMin, Southeastern Baptist Theological Seminary

Daniel S. Dapaah

Professor of Divinity

MA, Andrews University, Michigan

MPhil, University of St. Andrews, Scotland, U.K.

PhD, Coventry University (in association with Wycliffe Hall, Oxford), U.K.

Andrey Shirin

Director of Transformational Leadership/Associate Professor of Divinity

MDiv, Palmer Theological Seminary

ThM, Princeton Theological Seminary

PhD, Princeton Theological Seminary

PROGRAM DIRECTOR

Samuel Feemster

Director, Institute for Justice Formation and Adjunct Professor, Spirituality and Law Enforcement

MDiv, The John Leland Center for Theological Studies

JD, Wake Forest University School of Law

TEACHING FELLOW

Tarmo Toom

Theology and Church History

MDiv, Baptist Theological Seminary at Richmond

PhD, The Catholic University of America

ADJUNCT FACULTY

Artemia Bates-Mendoza

Adjunct Professor, School of Ministry
MCL, John Leland Center for Theological Studies

Sarah Boberg

Adjunct Professor, School of Ministry
MDiv, Campbell University
PhD, University of North Carolina at Greensboro

Danielle Bridgeforth

Adjunct Professor, School of Ministry
MDiv, Samuel DeWitt Proctor School of Theology, Virginia Union University
JD, Howard University School of Law

Robert Cochran

Adjunct Professor, Baptist History and Supervised Ministry
MDiv, The Southern Baptist Theological Seminary
PhD, The Southern Baptist Theological Seminary

Habacuc Diaz Lopez

Adjunct Professor, School of Ministry
DMin, Baptist Theological Seminary at Richmond

Leonard Edloe

Adjunct Professor, School of Ministry
MDiv, Samuel DeWitt Proctor School of Theology, Virginia Union University
PharmD, University of Florida

Daniel Houck

Adjunct Professor, Theology
MDiv, Princeton Theological Seminary
PhD, Southern Methodist University

Malcolm M. Jordan

Adjunct Professor, School of Ministry
MDiv, Baptist Theological Seminary at Richmond
DMin, Virginia Union Theological Seminary

Jonathan Kruschwitz

Adjunct Professor, Biblical Languages
MDiv, Baptist Theological Seminary at Richmond
PhD, University of Sheffield, U.K.

Darrell Macklin

Adjunct Professor, School of Ministry
MDiv, Howard University School of Divinity
DMin, United Theological Seminary

John McNeill

Adjunct Professor, School of Ministry
MDiv, Colgate Rochester Crozer Divinity School

James Pace

Adjunct Professor, Contextual Theology
MCL, The John Leland Center for Theological Studies
DTM Candidate, Northern Seminary

James Paraboschi

Adjunct Professor, School of Ministry
MDiv, The John Leland Center for Theological Studies
DTM Candidate, Northern Seminary

Luke Smith

Adjunct Professor, Biblical Studies and School of Ministry
MDiv, Duke Divinity School

Robert Wallace

Adjunct Professor, School of Ministry
PhD, Baylor University

Howard-John Wesley

Adjunct Professor, Homiletics
MDiv, Boston University School of Theology
DMin, Northern Baptist Seminary
PhD Candidate, Christian Theological Seminary

Rhon Williams

Adjunct Professor, School of Ministry
MDiv, Baptist Theological Seminary at Richmond

Mary Elizabeth Withers

Adjunct Professor, School of Ministry
MDiv, Baptist Theological Seminary at Richmond

ACADEMIC PROGRAMS

*Theologia a Deo docetur, Deum docet, et ad Deum ducet.
Theology is taught by God, teaches of God, and leads to God.*

Master of Divinity

The Master of Divinity degree is the flagship program of study at The John Leland Center for Theological Studies. The Master of Divinity program is designed for students who intend to enter full-time ordained ministry in a congregational or denominational setting. Graduation requirements include successful completion of 75 semester credit hours in the prescribed curriculum and full payment of all tuition and fees. This degree is designed to be completed in five to six years part-time or three to four years full-time.

Master of Theological Studies

The Master of Theological Studies degree is a program of study designed for students who wish to obtain a general theological education. The course of study is not designed to provide the qualifications for ordained ministry. The Master of Theological Studies degree is normally completed in four to five years part-time or two to three years full-time. Graduation requirements include successful completion of 50 semester credit hours in the prescribed curriculum including an MTS Thesis and full payment of all tuition and fees.

Master of Christian Leadership

The Master of Christian Leadership degree is a program of study designed to prepare students for competent leadership in congregations, where the calling is not to senior ordained pastoral leadership, or other ministry settings outside the local church. Students may choose a Congregational or Public Life emphasis in their coursework to support their intended ministry context. Graduation requirements include successful completion of 36 semester credit hours in the prescribed curriculum including a Leadership Practicum and full payment of all tuition and fees. The degree is designed to be completed in three to four years part-time or two to three years full-time.

Graduate Certificate in Theological Studies

The Graduate Certificate in Theological Studies is a non-degree, master's-level program that permits students to achieve a basic introduction to the major theological disciplines. This certificate requires successful completion of 18 credit hours in the prescribed curriculum and full payment of all tuition and fees. The program requires a bachelor's degree from an accredited college or university. The program is designed to be completed in two years part-time or one year full-time.

Graduate Certificate in Christian Leadership

The Graduate Certificate in Christian Leadership is a non-degree, master's-level program in which students study the application of biblical and theological principles to leadership. It is ideal for ministers and lay persons who wish to enhance their leadership skills in order to exercise theologically integrated leadership in congregational and other public life settings. The program requires a student to have finished their bachelor's degree. This certificate requires successful completion of 18 credit hours in the prescribed curriculum and full payment of all tuition and fees. The program is designed to be completed in two years part-time or one year full-time.

Graduate Certificate in Biblical Justice Formation

The Graduate Certificate in Biblical Justice Formation is a non-degree, master's-level program of study designed for students who are passionate about exploring biblical justice and designing and implementing worship, education, and/or advocacy initiatives that promote such justice. The program requires a student to have finished their bachelor's degree. This certificate requires successful completion of 18 credit hours in the prescribed curriculum and full payment of all tuition and fees. The program is designed to be completed in two years part-time or one year full-time.

Diploma in Theology

The Diploma in Theology is a non-degree program of study for students seeking to gain theological knowledge and practical skills for ministry. This program is for both laity and ministry candidates who have completed at least a high school degree or GED. Prospective students who have not been able to complete a high school diploma or GED but who are interested in the program should contact the School of Ministry director to discuss their situation. The classes are offered for academic credit at the undergraduate or baccalaureate level; however, the classes are open to those who may already have an undergraduate degree. Completion of the diploma requires successful completion of 36 semester credit hours (12 courses) in the prescribed curriculum and full payment of all tuition and fees.

Special Student Programs

To apply for admission as a graduate special student, visiting special student, or audit student, complete the special or audit student application available at www.leland.edu/applynow and submit it as directed on the application. Once admitted, these students will not be able to register in the student Blackbaud MyCampus registration portal but must instead submit their registration requests to registrar@leland.edu.

Graduate Special Student

Special Students may take up to 12 credits of master's-level course work that permits them to explore academic interests. It is ideal for individuals who wish to take courses for credit but who do not wish to pursue a degree.

Visiting Special Student

Visiting Special Students are enrolled in other institutions of higher learning and may take up to 12 credits of master's-level course work. It is the students' responsibility to make sure course work is transferrable to their degree-granting institution.

Audit Student

This is ideal for the person who wishes to learn in an academic setting with the understanding that completion and grading of assignments and examinations are not required or expected.

ACADEMIC POLICIES

Accreditation

In June of 2006 the Commission on Accrediting of the Association of Theological Schools (COA) granted The John Leland Center full accreditation for the Master of Divinity and Master of Theological Studies degrees. In 2013, the COA reaffirmed Leland's accreditation for nine years and also approved the Master of Christian Leadership degree and approved Leland's site at Bonsack Baptist Church in Roanoke, Virginia to offer less than half of the MCL degree. In 2014, the COA approved Leland's site at the First Baptist Church of Newport News to offer less than half the MDiv and MCL degrees. In 2021, COA approved comprehensive online education (half or more than a degree). In 2022, COA reaffirmed Leland's accreditation effective through July 31, 2032.

The Commission on Accrediting of
The Association of Theological Schools in the United States and Canada
10 Summit Park Drive
Pittsburgh, PA 15275
(412) 788-6505
www.ats.edu

SCHEV Statement

The John Leland Center for Theological Studies is a religious institution exempt from the requirements of state regulation and oversight in the Commonwealth of Virginia.

Online Education

Leland is registered with the Maryland Higher Education Commission (MHEC) to enroll Maryland students in the following online programs: Master of Divinity, Master of Theological Studies, Master of Christian Leadership, Graduate Certificate in Theological Studies, Graduate Certificate in Christian Leadership, Graduate Certificate in Biblical Justice Formation, and Diploma in Theology. If you move to Maryland, please notify registrar@leland.edu as soon as possible so that Leland can report accurate enrollment statistics to MHEC.

Some states may allow out-of-state institutions without a physical presence in the state to enroll students in that state in online education without any registration, authorization, or approval requirements. Other states may have such requirements or may require an application for an exemption. If you contemplate moving to or taking a Leland class in another state and would like to continue as a Leland student via online education from that state, please contact registrar@leland.edu as early as possible to determine if you will be able to do so. If an application to another state is required, the approval process for the application could take several weeks or months.

Advanced Standing

Students who have taken comparable courses and/or achieved competence related to an area of graduate study may request to bypass certain required courses and substitute other courses or electives to complete the required number of hours or request to have Leland reduce the number of credits required for completion of the student's program. The applicant must make a written request

to the academic dean. No more than one-third of the degree being sought may be bypassed with advanced standing. In appropriate cases, advanced standing may be granted for undergraduate courses equivalent to required Leland graduate courses, such as language courses, or if the student had formal learning not resulting in a transcript, or if a student can demonstrate achievement of the learning outcomes of certain required courses. In some cases, advanced standing may be granted based on work completed within the Diploma in Theology program. Leland must assess that the student has the knowledge, competence, or skills normally provided by the course(s) sought to be bypassed with advanced standing.

Recognition of Credit from Other Schools

Under certain conditions, The John Leland Center will recognize credit earned at other educational institutions. Under these conditions, credit may be transferred from a never completed degree program at another graduate school, and credit may be shared that is earned in a completed master's degree at another school. The John Leland Center will consider for transfer or shared credit graduate-level credits earned from institutions accredited by the Association of Theological Schools in the United States and Canada, regional accreditation associations, and/or recognized specialized agencies toward degree programs of students enrolled in the Master of Divinity, Master of Theological Studies, or Master of Christian Leadership and toward the Graduate Certificates in Theological Studies, Christian Leadership, and Biblical Justice Formation. The John Leland Center will also consider undergraduate-level transfer or shared credits earned from institutions accredited by regional accreditation associations and those accredited by the Transnational Association of Christian Colleges and Schools (TRACS) and/or recognized specialized agencies toward the Diploma in Theology program. Each course considered for transfer or shared credit is required to have a grade of at least C (2.0 on a 4.0 scale) and must be substantially parallel to a course offered in the Leland Center curriculum. A student may transfer or have shared a maximum of 50 credit hours for the Master of Divinity degree, a maximum of 33 credit hours for the Master of Theological Studies degree, a maximum of 24 hours for the Master of Christian Leadership degree, a maximum of 6 credit hours for the Graduate Certificate programs in Theological Studies, Christian Leadership, and Biblical Justice Formation, and a maximum of 18 credit hours for the Diploma in Theology. If any combination of credit reducing options is used, at least one-third of any degree, certificate, or diploma The John Leland Center grants must be from credits earned at Leland in that program. The other institution(s) must provide Leland with official transcripts that include the student's credit amounts, course names, and grades for the credits requested to be transferred or shared. In some cases, descriptions of the courses may also be required. Leland will maintain these official transcripts and a written record of credit given for previous education and training. When appropriate credit has been given for previous education and training, the student's required curriculum of Leland courses will be shortened proportionately, and the eligible student notified.

Cross-Registration in the WTC

Cross-registration for classes at another member school in the WTC is available to any graduate-level student at Leland. Master's degree students are required to take at least one course at another WTC member school. A link to course listings and the cross-registration form is available at www.leland.edu/registrar-office. The student must submit the cross registration form to the Leland registrar at registrar@leland.edu, who will submit it to the other member school.

Full-time Status

Nine hours per semester, or 18 hours annually, is considered full-time status for all students.

Attendance

Regular attendance in class is required of all students. A student may not have more than three unexcused absences from a fall or spring semester class or more than one unexcused absence from an intensive class. Excused absences include illness, injury, military service, and certain travel. Request for an excused absence should be submitted to the professor if at all possible before the missed class. Class attendance and participation are essential components of learning and understanding course materials. Regardless of whether an absence is excused or unexcused, the absences may interfere with a student's comprehension of course materials. Any student who is absent from more than 25 percent of his/her class sessions cannot expect to pass the course. The faculty is responsible for determining whether an absence is excused and enforcing this policy. In some cases, the professor may assign extra work because of absences.

Drop or Withdrawal

Students are encouraged to talk to their professors when experiencing difficulty in completing a course. In addition, counseling resources are available including short-term counseling with the dean or an appropriate faculty or staff member or through a referral where more in-depth counseling is needed.

A student seeking to drop a class(es) or unconditionally withdraw from class(es) at The John Leland Center must email registrar@leland.edu to request to be dropped or withdrawn from the class(es). If a student drops out of class without permission from the school, the permanent record will show a grade of "F." The student who officially drops or withdraws within the period allowed on the Academic Calendar will show no academic penalty on the permanent record.

The Academic Calendar contains deadlines for dropping a class (complete removal from the student's transcript), an unconditional withdrawal ("W" on the transcript), and an unconditional withdrawal while passing ("WP" on the transcript) or while failing ("WF" on the transcript) as well as deadlines for tuition refunds. Before dropping a class or seeking any withdrawal, students should consider the impact upon any scholarship award and communicate with the scholarship donor as needed.

If a student cannot complete coursework because of the student's serious physical or mental illness or another serious hardship affecting the student after the deadline has passed for an unconditional WP or WF, the student or the student's authorized representative may request a WP or WF due to illness or other hardship. Examples of a serious hardship may include events such as the death or serious illness of a family member, divorce, loss of job, or job change where these events prevent the student from completing coursework. The deadline to request to withdraw from a course due to a serious illness or other serious hardship is the last day of the affected class or if an incomplete has been granted, by the deadline to resolve the incomplete. The request should initially be made to the professor(s) for the affected course(s). The professor(s) will consult with the academic dean for graduate courses and the director of the School of Ministry for diploma courses. The academic dean or the director of the School of Ministry will make the final decision of whether to grant the withdrawal request on a case-by-case basis and inform the student, professor(s), and registrar of the decision. The professor(s) will assign a grade of WP or WF according to whether the student is passing or failing at the time of the withdrawal.

Advisement

During the mid-semester advising periods in the fall and spring semesters, students are expected to meet with their academic advisor to assess their progress and discuss future course work. Each student is assigned an advisor at the beginning of his/her program of studies based on the program of study. These program advisors are listed in the Contact Information section of the *Student Handbook*. The academic advisors are available throughout the year to meet with students for additional academic counseling as needed or desired.

Supervision

Academic supervision and guidance of students are initially provided by the academic dean through the admissions interview process. Students receive ongoing academic and professional guidance through faculty advisors who, with the student, assess each student's goals and academic progress each fall and spring semester. The academic dean and the faculty are regularly available for appointments.

Counseling and Referral Services

As noted above, academic counseling is available through students' academic advisors. Financial counseling regarding student's financial obligations to Leland is available through a representative of Leland's finance department as identified in the Contact Information section of the *Student Handbook*. Additional personal counseling resources are available through the academic dean. Some issues may be addressed in short term counseling with the dean or an appropriate faculty or staff member. Other life situations may require more in-depth counseling. In such cases the dean or registrar will provide referrals, including for disability counseling for veteran students.

Reinstatement Following Service in the Armed Forces

Students who withdrew from Leland as a result of military deployment, mobilizations, or duty changes are entitled to return at the same academic status he or she had attained prior to such service without having to requalify for admission so long as the (a) the student (or an appropriate officer of the military or official of the Department of Defense) gives advance written or verbal notice of such service to the registrar of Leland unless such notice is precluded by military necessity such as: an active or pending mission, operation, exercise, or requirement that is classified or may be compromised or otherwise adversely affected by public knowledge; (b) the cumulative length of the absence and of all previous absences from Leland by reason of service in the Armed Forces does not exceed five years except as provided in 20 U.S.C. § 1091c(c)(3); and (c) the student submits to the admissions office and registrar of Leland notification of intent to reenroll at Leland not later than three years after the completion of the military service obligation or not later than two years after the end of a period necessary for recovery from an illness or injury incurred in or aggravated during the performance of military service. Advance notice is not required if the giving of such notice is precluded by military necessity such as: an active or pending mission, operation, exercise, or requirement that is classified or may be compromised or otherwise adversely affected by public knowledge. A student (or appropriate officer of the military or official of the Department of Defense) who did not give advance written or verbal notice of an absence due to service in the Armed Forces to the registrar of Leland may submit at the time the student seeks readmission, an attestation to Leland's registrar that the student performed military service that necessitated the student's absence from Leland. A student who seeks readmission at Leland after an absence due to service in the Armed Forces shall provide to Leland's registrar documentation to establish that he or she has not exceeded the service limitations in 20 U.S.C. § 1091c and the student's eligibility for readmission has not been

terminated due to an exception in 20 U.S.C. § 1091c(d). The student shall submit this documentation along with the notification of intent to reenroll within the deadline set forth above for that notification.

The student may return to Leland in the same program of study. Leland will provide counseling for the student to determine the impact of absence from the program on the ability to resume study and to advise the student of his or her options when a program is no longer available or suitable. With the consultation of an advisor, a comparable program of study may be chosen for discontinued programs. The dean's office shall make any determinations regarding any readmission requirements. Note, as discussed on page 32, Leland does not participate in GI Bill® educational benefits or any other federal financial aid but does offer an inhouse veteran scholarship to qualifying veterans.

Deferral of Enrollment due to Service in the Armed Forces

The above reinstatement policy will also apply to a member of the Armed Forces of the United States or the Commonwealth of Virginia, including reservists and members of the National Guard, who has been admitted to a program at Leland but who did not begin attendance because of his or her service in the Armed Forces. Leland will make every effort to ensure that such a student is allowed to complete the program of study. The dean's office shall make any determinations regarding any readmission requirements. As noted above and discussed on page 32, Leland does not participate in GI Bill® educational benefits or any other federal financial aid.

Code of Ethics

Please see the *Student Handbook* Student Rights and Responsibilities section for Leland's Code of Ethics. The *Student Handbook* also contains Leland's Harassment Policy and the Conflict Resolution and Grievance Process.

ACADEMIC WORKLOAD

Preparation

Graduate-level students should expect to work/prepare three hours during the week for each credit hour of class taken. Thus, for a three-credit course, nine hours per week should be spent on the coursework. In addition to time in class, the hours of work/preparation include reading, writing, other discussions among classmates and the instructor, and reflection. Thus, if two hours are spent in class discussion per week, seven hours should be spent in one or more of the other activities listed.

Texts

Graduate-level students should expect 200-300 pages of reading per hour of credit. This approximation will vary to some extent based on the difficulty of the readings required.

Style Manual

The SBL Handbook of Style (2nd ed.) is the required style manual for all classes. Students are expected to become familiar with *The SBL Handbook*, and all writing assignments should be formatted according to its guidelines. Where *The SBL Handbook* does not address a particular formatting, style, or citation issue, students should consult Kate Turabian's *A Manual for Writers of Research Papers, Theses, and Dissertations* (9th ed.) (*Manual for Writers*) or *The Chicago Manual of Style* (17th ed.) in that order of preference. Students should also follow their professor's specific requirements for the content, organization, etc. of their writing assignments. In addition, Turabian's *Manual for Writers*

provides much practical guidance on research and writing, such as defining the question, finding sources, engaging your sources, constructing arguments, drafting, and redrafting.

Exams

Examinations are administered at the discretion of the professor. Classes will meet during the final examination period. The professor may choose to use this time for lectures, examinations, or other summary and evaluative activity. Exam periods are part of regular class attendance. Make-up examinations may be allowed by the professor due to illness or other reasons approved by the professor, and they are scheduled with the professor.

Students whose service in the Armed Forces of the United States or Commonwealth of Virginia requires their sudden withdrawal or prolonged absence from Leland and who are thus subject to conditions described in Code of Virginia, Section 23.1-207 may be given the option of taking their examinations prior to regularly scheduled times in accordance with the State Council of Higher Education for Virginia Guidelines on Tuition Relief, Refund, and Reinstatement.

The Scholastic Grading Policy

A+	100-98	(4.3) The student has demonstrated outstanding mastery of the material and its application.
A	97-95	(4.0)
A-	94-93	(3.7)
B+	92-90	(3.3) The student has demonstrated above average mastery of the material and its application.
B	89-87	(3.0)
B-	86-85	(2.7)
C+	84-82	(2.3) The student has demonstrated the required mastery of the material and its application.
C	81-79	(2.0)
C-	78-77	(1.7)
D+	76-74	(1.3) The student has demonstrated below average mastery of the material and its application.
D	73-71	(1.0)
D-	70-69	(0.7)
F	68- below	The student has failed to master the material and its application.
P	Passing	
I	Incomplete	
W	Withdrawal	
WP	Withdrawal Passing (unconditional or conditional)	

WF Withdrawal Failing (unconditional or conditional)

Pass/Fail Policy

With respect to courses that normally carry a letter grade, students may apply in writing to take up to three such courses in the MDiv curriculum, two such courses in the MTS curriculum, and one such course in the MCL, diploma, or any graduate certificate curriculum Pass/Fail due to extenuating circumstances. All requests to take a class Pass/ Fail must be submitted to the registrar and the student's professor by the deadline specified in the Academic Calendar. The professor will determine whether to grant the request in consultation with the registrar.

Incompletes

Incomplete designations are issued at the sole discretion of the professor of record and only due to extreme circumstances. Before seeking an incomplete of any length, students should consider the impact upon any scholarship award received and discuss the potential impact with the scholarship donor, and/or the Leland registrar as needed.

Before a student can receive an incomplete, the student and professor must sign the incomplete agreement form located at www.leland.edu/registrar-office listing the remaining work to be completed and stating the applicable deadline for submission of the work and the default grade if the completed work is not submitted by the deadline. If assignments to resolve incomplete work are not submitted by the applicable deadline, the grade(s) for the missing assignment(s) will be recorded as 0 and the resulting grade for the course will be recorded. Assignments to resolve incomplete work must be submitted within 90 days of the end of a fall or spring semester course or within 60 days of the end of a course in other terms unless the professor has granted an extension for an additional specific period due to the extreme circumstances and adds a notation of the extended deadline on the agreement form. Except as noted below, the total time allowed to remove and replace an incomplete designation with a grade must be less than twelve months after the end of the course. The professor will give the registrar any incomplete agreement forms when the incomplete is assigned and any amendment to the agreement form when the amendment is made.

Students whose service in the Armed Forces of the United States or Commonwealth of Virginia, including reservists and members of the National Guard, has required their sudden withdrawal or prolonged absence from Leland and who are thus subject to conditions described in Code of Virginia, Section 23.1-207 and who do not wish to withdraw have the opportunity to receive an incomplete grade until released from active duty (for reservists) or mobilization (for active military personnel). All course requirements shall be completed within one year from the date of release from active duty or mobilization. These students may be given the option of taking their examinations prior to regularly scheduled times in accordance with the State Council of Higher Education for Virginia Guidelines on Tuition Relief, Refund, and Reinstatement.

Academic Probation/Suspension/Dismissal

The student will be evaluated through assessment instruments approved and appropriate for each course of study, including homework assignments, research papers, case study analysis, class presentations, and examinations, etc. Students who fail to maintain a grade point average of 2.00 after 9 credit hours will be placed on academic probation not to exceed two consecutive terms. Students who fail to maintain a grade point average of 2.00 after the lesser of the next two terms or taking one-third of their required credit hours will be suspended for a minimum of one full semester

(not including the summer). Students who fail to maintain a 2.00 grade point average in courses attempted after suspension will be required to withdraw. Students who have been required to withdraw because of academic suspension will not be permitted to apply for readmission until one full semester has elapsed. No student achieving less than an overall 2.00 grade point average will be permitted to graduate.

Grade Reports

Grade reports are available through the student's Blackbaud My Campus account. Final grades should be available three weeks after the end of class. Grades are not viewable to students who are on financial hold.

Transcripts

Official transcripts are available to students upon request. A fee of \$10 is charged for each official transcript issued, which may be paid online at www.leland.edu/make-a-payment. To request an official transcript, the student must submit a letter with his/her handwritten signature authorizing release of their records to a third party. The letter should include complete contact information for the recipient of the transcript as well as for the student requesting the transcript. Requests should be scanned and emailed to registrar@leland.edu or mailed to The John Leland Center for Theological Studies ATTN Registrar, 1306 N. Highland St. 2nd Floor, Arlington, VA 22201. Transcripts will not be provided for students who are on financial hold.

SPIRITUAL FORMATION AND COMMUNITY LIFE

An essential aspect of fulfilling Leland's mission to equip transformational leaders for the global ministry of Jesus Christ is nurturing spiritual growth in students. Leland seeks to provide a structure and atmosphere that helps students to have the support and accountability necessary for both individual and corporate spiritual growth.

Like anything, building a community that encourages this kind of growth takes time and intentionality. To this end, Leland has set in place specific expectations for our students. In particular, master's degree and graduate certificate students are required to participate in the Spiritual Formation class and are strongly encouraged and expected to attend at least four community events each year. Master's degree students in Arlington are also required to participate in covenant groups. All students are welcome to participate in and benefit from as many of these opportunities as they can. Participating in community life events is imperative to a rich and meaningful Leland student experience as formation for ministry not only takes place in the classroom but within community itself. Participation in community life events will be a topic of discussion during advisement sessions with students' academic advisors. During these sessions, students should provide their advisor with a list of the community life events they have attended during the academic year.

Spiritual Formation Class

All master's degree and graduate certificate students are required to take MF4301- Spiritual Formation during their first semester at Leland. Besides acquainting students with key aspects of spiritual formation as informed by Scripture, spiritual disciplines, and neuroscience, this class prepares students to continue their formation in covenanted small groups and beyond.

Covenant Groups

After the Spiritual Formation class has been completed, every master's degree student in Arlington is required to participate in a covenant group each term they are enrolled in classes until they have successfully completed six semesters of covenant group. Each covenant group is comprised of four to seven students, and they meet twice a month per semester during the fall and spring semesters. The group typically reads a spiritual classic together and encourages one another in their spiritual practices.

Orientation/All-School Fellowship and Blessing

Prior to the start of each fall and spring semester, Leland holds an orientation for new students. This is an opportunity to obtain valuable information about their time of study at Leland. Prior to the start of each fall semester, all students and their families are invited to participate in an all-school gathering for the new school year, including a chance to share a meal together and get to know fellow students as they embark on a new semester of study together.

Advent Celebration

The Advent celebration is held the last Sunday evening of November or the first Sunday evening of December. It is a festive time of worship and fellowship, often led by students.

Lenten Service

The Lenten service provides an opportunity for the Leland community to participate in a contemplative time of worship during the season when the church spiritually fasts in preparation of Holy Week. This service is often led by students.

Theological Society

These meetings are open to students, faculty, and local clergy and are designed to engage the participants in a high level of academic and professional reflection on the issues and challenges facing the contemporary church today. Often noted theologians and scholars from our region are invited to present a topic to the group and facilitate a conversation related to that topic.

Ministry Forum

The Ministry Forum is designed to be a gathering of Leland students, alumni, and local clergy, who have ministerial responsibilities in local churches or ministry organizations. Participants will have the opportunity to analyze and discuss issues related to ministry and to seek solutions to problems and challenges that arise in ministry settings. Led by experienced Leland faculty, the intent of the forum is to serve as a resource for ministerial students and graduates for advice, collaboration, and exploration of ministry.

President's Forum

The President's Forum is an informal fellowship meeting where students can express their opinions and concerns openly with the president, staff, and faculty. These forums are held between classes one week each fall and spring semester.

Conversations with a Professor

The Leland Alumni Association hosts informal presentations by professors on practical theological topics for graduates and students throughout the year.

Guest Lectures and Conferences

From time-to-time Leland is able to sponsor noted speakers to speak to our community and the local public on topics of interest and importance to the church.

Graduation

Graduation is a time for Leland students, faculty, staff, trustees, family, and friends to gather in celebration of the completion of degrees, diplomas, and certificates earned by Leland students. This is a celebratory event with a worship service and a featured speaker. A reception follows.

Prayer Room

Leland has set up a room at our Arlington campus specifically for individual and corporate prayer. This meditative space is available when the campus is open to anyone who would like to spend time in prayer, reflection, and worship. Informal prayer services may be organized throughout the term, as well. When needed, the room may also be used as a classroom.

Student Rights and Responsibilities

Please see the *Student Handbook* for its Student Rights and Responsibilities section, which includes Leland's Code of Ethics. The *Student Handbook* also includes Leland's Harassment Policy and the Conflict Resolution and Grievance Process.

THE ALMA HUNT THEOLOGICAL LIBRARY

The John Leland Center for Theological Studies considers it a great honor for our library to be named for Alma Hunt whose name is synonymous with missions. In nine decades, she traveled in 93 countries to share her love of the Lord Jesus Christ. Though a native of Virginia, Miss Alma was a citizen of the world.

Miss Hunt received her bachelor's and master's degrees from Columbia University before she was called to serve as dean of women at William Jewell College in Missouri. She also served as a teacher and principal in the Roanoke school system. A model teacher, she was a captivating storyteller of her mission adventures. Miss Hunt was most noted for her work as Executive Secretary of the Woman's Missionary Union. Miss Alma Hunt passed away in June 2008 at the age of 98.

The Alma Hunt library contains over 17,000 volumes and periodicals as well as electronic research resources. The books available are chosen to support the curriculum taught at Leland.

ADDITIONAL LIBRARY RESOURCES

The Washington Theological Consortium

The Washington Theological Consortium (WTC) is a community of theological institutions of diverse Christian traditions, and Leland as a member has access to its library collections. Together, the WTC libraries contain over one million volumes in theology and related disciplines. To borrow items, students should obtain a WTC Borrowing Form from their home library, which must be presented at all WTC libraries when borrowing items. An active student ID card is also required. For a listing of the WTC libraries, go to www.washtheocon.org/libraries/.

George Mason Library

Books are available to the public for use within the library. However, only George Mason University students and Library Passport members can borrow books. The general public can become Library Passport members with an annual \$150 fee (\$50 for alumni).

University of Virginia and Virginia Tech Center Library

Virginia residents and UVA/VATech graduates can use and borrow library books by using a Virginia driver's license or ID card.

Library of Congress

The Library of Congress is an excellent resource for academic research.

Academic Calendar 2022-2023

Summer Intensives	See course schedule
Early-Bird Discount for Fall Term	July 15
Fall Orientation	August 9
Last Day to Resolve Incomplete from Spring Term	August 11¹
New Student Retreat	August 19-20
All-School Gathering	August 20
Fall Term Classes Begin	August 22
Fall Tuition Payment Due	August 26
Last Day to Add Class w/o Permission	August 26
Library Orientation/Research Prep	August 27
Last Day for Full Tuition Refund	September 2²
Last Day to Add Class w/ Permission	September 2
Last Day to Change from Credit to Audit	September 2
Last Day to Drop Class	September 2
Labor Day: No classes (office closed)	September 5
Last Day to Change from Grade to P/F	September 16
Last Day for 50% Tuition Refund for Non-Maryland Students	September 16²
Last Day for Unconditional Withdrawal w/o WP/WF	September 30
Columbus Day	October 10
Fall Reading Week	October 10-14
Advising for Jan/Spring Terms Begins	October 24

¹ See page 21 for Incomplete policy including for extension for additional specific period due to extreme circumstances.

² See page 32 for complete Maryland refund schedule required by the Code of Maryland Regulations.

Last Day for Unconditional Withdrawal from Class w/ WP/WF	October 28³
Leland Scholarship Application for Current Students Due for January Intensive/Spring Semester	November 1
Registration for January Intensive/Spring Semester Opens	November 7
Veterans Day: Office closed/classes held	November 11
Early Admission Deadline	November 15
Thanksgiving Break: No classes (office open Tues)	November 22-24
Early-Bird Discount for January Intensive/Spring Semester	December 1
Leland Advent Celebration	December 4
Last Week of Classes	December 5-9
Final Exam Week	December 12-16
Christmas Day	December 25
Grades Due from Instructors	December 30
New Year's Day	January 1
January Term Begins	January 6
Spring Orientation	January 10
Grades available for Fall Semester	January 13
MLK Day: office closed	January 16
Spring Term Classes Begin	January 23
Last Day to Add Class w/o Permission	January 27
Library Orientation/Research Prep	January 28
Last Day to Add Class w/ Permission	February 3
Last Day to Change from Credit to Audit	February 3
Last Day to Drop Class	February 3
Last Day for Full Tuition Refund	February 3⁴
Last Day to Change from Grade to P/F	February 17
Last Day for 50% Tuition Refund for Non-Maryland Students	February 17⁴

³ See Withdrawal policy on page 17 for later conditional withdrawal due to serious illness or other serious hardship that prevents completion of the course.

⁴ See page 32 for complete Maryland refund schedule required by the Code of Maryland Regulations.

President's Day: Classes Held (office closed)	February 20
Lenten Worship	February 26
Last Day for Unconditional Withdrawal w/o WP/WF	March 3
Last Day to Resolve Incomplete from Fall	March 17⁵
Last Day for Unconditional Withdrawal from Class w/WP/WF	March 31⁶
Leland Scholarship Application for Current Students for June/Fall Semesters Due	April 1
Registration for June/Fall Semester Opens	April 3
Holy Week/Reading Week: No Classes Held	April 3-7
Easter Sunday	April 9
Early-Bird Discount for Summer Intensives	April 15
Last Week of Classes Spring Semester	May 1-5
Final Exam Week Spring Semester	May 8-12
Grades Due from Instructors for Graduating Students	May 12
Deadline for MTS Thesis and Master Sermon	May 12
Grades Due from Instructors	May 26
Memorial Day (office closed)	May 29
Graduation Dinner	June 2
Leland Graduation	June 3
Grades Available to Students	June 5
Early Admissions Deadline for Fall semester	June 15
Early Bird Discount for Fall 2023 semester	July 15
Last Day to Resolve Incomplete from Spring Semester	August 10⁷

⁵ See page 21 for Incomplete policy including for extension for additional specific period due to extreme circumstances.

⁶ See Withdrawal policy on page 17 for later conditional withdrawal due to serious illness or other serious hardship that prevents completion of the course.

⁷ See page 21 for Incomplete policy including for extension for additional specific period due to extreme circumstances.

FINANCIAL INFORMATION

Student's Financial Responsibility

Preparation for seminary should include a determination of financial needs and resources for meeting those needs. It is the student's responsibility to understand the costs involved in attending Leland. The following gives information regarding these costs for the 2022-2023 Academic Year.

Diploma Tuition

Tuition per credit hour	\$220 (\$660 per 3-credit class)
Early-bird discount ⁸	\$40 per credit hour for credit students
Audit tuition	\$330 per class

Master's and Graduate Certificate Tuition

Tuition per credit hour for metro-DC students ⁹	\$550 (\$1650 per 3-credit class)
Tuition per credit hour for non-metro-DC students	\$500 (\$1500 per 3-credit class)
Early-bird discount ⁸	\$90 per credit hour for credit students
Audit tuition	\$495 per class

Fees

Application fee: Master's Program (one-time, non-refundable)	\$100
Application fee: Diploma Program (one-time, non-refundable)	\$25
Graduation fee (all graduating students, non-refundable unless candidacy not accepted for 2022 or student formally withdraws graduation application in writing by April 1, 2023)	\$150
Late payment fee (after Friday of the first week of the term) ¹⁰	\$50
Returned check fee	\$30
Transcript fee (per copy)	\$10

Leland does not provide room and board facilities for students.

⁸ An early-bird discount will be given to any student who registers and has his/her account paid in full (or Leland has been notified by a scholarship donor that the student will receive a scholarship to cover the balance due) by July 15 for the fall term, December 1 for the January/winter and spring terms, and April 15 for the June/summer terms. Audit students are not eligible for the early-bird discount.

⁹ A non-metro DC student is a student who lives over 50 miles from the Arlington Campus.

¹⁰ A \$50 late fee is charged on student accounts with unpaid balances after the Friday of the first week of the term. Each full month that the account remains unpaid after the due date, an additional late fee of 1.5% of the unpaid account balance will be charged.

Refunds for Credit Balances

Refunds are made for credit balances from student payments upon request.

Scholarships

As scholarship payments are received, they will be credited to the student's account. Disposition of scholarship funding after withdrawal from a course or in the case of a credit balance will be determined by Leland and/or the external scholarship awarding entity. If the student withdraws from a class in time to receive a refund after a scholarship is received, the student will only receive a refund in proportion to the percentage paid per credit by the student.

Tuition Payment

Tuition is due and payable on the first day of each term. Students who have not registered and paid their tuition balance in full by the Friday after the first day of the course will be charged a \$50 late fee, and an additional late fee of 1.5% of the unpaid balance will be assessed each full month until the balance is paid. In the case of an intensive class added after the start of the term, payment for that class is due the first Friday of the class, and after that due date late fees will apply. A student who has a past-due balance on his or her account will not be able to receive grade reports or transcripts or complete registration for the following term, until the balance is paid.

Payment Methods

Students may pay online using a credit card (MasterCard, Visa or Discover) or ACH (electronic check) at www.leland.edu/make-a-payment or through the billing portion of their Blackbaud MyCampus account. Students may also pay by check or money order by mailing or hand delivering the check/money order to Leland.

Tuition Refund Policy

- All drop and withdrawal request forms must be provided by the student in writing (by email, regular mail, or in-person) to the registrar to receive the appropriate credit or refund. The date of the email will constitute the date of request. If a request form is not postmarked, the date of receipt will be used as the date of request.
- Should a student be ordered to active duty (for reservists) or be mobilized (active military) as described in the Code of Virginia, Section 23.1-207, and he/she requests to be withdrawn from The John Leland Center after the drop/add date, tuition and required fees paid by the student will be refunded to the student. Leland offers the option for such refunds to be retained and to be applied to tuition and fees charged in the semester or term in which the student returns to study.

Tuition Refund Schedule for Non-Maryland Students

- The last day for full refund of tuition paid by the student for a dropped class is the second Friday of the semester.
- The last day for fifty percent (50%) refund of tuition paid by the student is the fourth Friday of the semester. No refund will be given for withdrawals after that date.
- For intensive courses, requests for withdrawal made through the first day of class will receive full tuition credit. No refund will be given for withdrawals made after that date.
- Disposition of scholarship funding after a drop or withdrawal will be determined by the scholarship donor.

Tuition Refund Schedule for Maryland Students for Regular Semesters

- A student dropping a course by the second Friday of the semester will receive a 100% refund of the tuition paid by the student.
- A student withdrawing from a course by the fourth Friday of the semester will receive an 80% refund of the tuition paid by the student.
- A student withdrawing from a course by the fifth Friday of the semester will receive a 60% refund of the tuition paid by the student.
- A student withdrawing from a course by the seventh Friday of the semester will receive a 40% refund of the tuition paid by the student.
- A student withdrawing from a course by the tenth Friday of the semester will receive a 20% refund of the tuition paid by the student.
- No refund will be given for withdrawals after the tenth Friday of the semester.
- Disposition of scholarship funding after a drop or withdrawal will be determined by the scholarship donor.

Tuition Refund Schedule for Maryland Students for Intensive Courses

- A student dropping a course by the end of the first day of class will receive a 100% refund of tuition paid by the student.
- A student dropping or withdrawing from a course after the first day of class and before 10% of the in-class hours have occurred will receive a 90% refund of tuition paid by the student.
- A student withdrawing from a course before 20% of the in-class hours have occurred will receive an 80% refund of tuition paid by the student.
- A student withdrawing from a course before 30% of the in-class hours have occurred will receive a 60% refund of tuition paid by the student.
- A student withdrawing from a course before 40% of the in-class hours have occurred will receive a 40% refund of tuition paid by the student.
- A student withdrawing from a course before 60% of the in-class hours have occurred will receive a 20% refund of tuition paid by the student.
- No refund will be given for withdrawals after 60% of the course has been completed.
- Disposition of scholarship funding after a drop or withdrawal will be decided by the scholarship donor.

Financial Aid and Scholarships

Each student is ultimately responsible for identifying, applying for, and securing his or her own financial aid. The John Leland Center does have generous inhouse scholarship funds. Students who want to receive Leland scholarship funding must submit an application each term they wish to be considered. The application can be found in Blackbaud MyCampus. The scholarship application deadlines for current students are November 1 for January/ spring terms and April 1 for June/fall terms. The scholarship application deadline for new students is the deadline for their admission application. The John Leland Center no longer participates in GI Bill® educational benefits due to statutory changes and instead offers an inhouse full-tuition scholarship for qualifying veterans. For information about this scholarship, contact registrar@leland.edu. The John Leland Center also does not participate in any other federal financial aid programs.

Information on many outside scholarships can be found on the scholarship services webpage at [Scholarship Services — The John Leland Center](#). This list is not exhaustive, and students are encouraged to research other possible avenues of funding as well, including their churches and regional church associations. In order for scholarships and financial aid arrangements to count towards early-bird discounts and payment deadlines, the Leland finance office needs either actual payment or a written promise to pay (email to finance@leland.edu is acceptable) from the financial aid provider by the applicable deadline dates.

MASTER'S & GRADUATE CERTIFICATE PROGRAMS

ADMISSION POLICIES

The John Leland Center for Theological Studies is committed to providing equal opportunity for all student applicants without discrimination on the basis of race, color, national origin, gender, age, or disability. The decision for admission rests with the Admissions Committee. Admission is based on the following considerations:

1. Attested commitment to the Christian faith manifested by a commitment to the Lord Jesus Christ, membership and participation in a church, and recommendation from Christian leaders.
2. Attested commitment to ministry indicated by a written statement of vocational or ministry objectives and church endorsement.
3. Demonstrated academic ability by a bachelor's degree or equivalent from a recognized institution with an overall grade point (GPA) of 2.5 on a 4.0 scale. Students for whom English is a second language may be required to score a minimum of 550 on the TOEFL examination.
4. Attested moral character evidenced by a life consistent with Christian principles and recommendations from Christian friends and leaders.

Procedure for Admission

1. Interview with the Academic Dean:
An interview is required of each prospective student prior to admission. Appointments should be scheduled in advance.
2. Complete an Application Portfolio:
Applications with instructions may be found on our website at [Apply — The John Leland Center](#).
3. A full portfolio should include: a completed application form, \$100 non-refundable application fee, an official transcript from each post-secondary school attended, essay(s) specified in application form, recommendation forms specified in application instructions, and a current resume. Official transcripts bearing the institution's seal must be mailed directly to The John Leland Center for Theological Studies by the issuing institution.

The applicant will not be considered for admission until all the items mentioned above have been received.

Diploma in Theology to a Graduate Program

Exceptional students having completed their Diploma in Theology may apply for admission to a Leland graduate program. Such students must have a minimum diploma GPA of 3.0 and a strong recommendation from Leland SOM faculty, or if the theological diploma is from another school, from faculty of that school. Qualifying students may apply through the office of the academic dean. All applications are reviewed and decided upon by the Admissions Committee. Applications are available at [Apply — The John Leland Center](#).

Graduate Special, Visiting Special, or Audit Student

To apply for admission as a graduate special student, visiting special student, or audit student, complete the special or audit student application available at [Apply — The John Leland Center](#) and submit it as directed on the application. Once admitted, these students will not be able to register for specific courses in the student Blackbaud MyCampus registration portal but must instead submit their registration requests to registrar@leland.edu.

MASTER OF DIVINITY

The Master of Divinity degree is the flagship program of study at The John Leland Center for Theological Studies. The Master of Divinity program is designed for students who intend to enter full-time ordained ministry in a congregational or denominational setting. Graduation requirements are successful completion of 75 semester credit hours in the prescribed curriculum and full payment of all tuition and fees. In addition, students who are delivering a Master's Sermon under the pre-2021-2022 curriculum must submit the sermon to the Leland librarian as part of the student's graduation requirements.

CURRICULAR REQUIREMENTS

In order to bring students' formal studies to a summative conclusion and obtain a degree from the John Leland Center, Leland introduced a final requirement for all MDiv students as part of the 2021-2022 curriculum - an Integrative Seminar. Instead of a thesis or a comprehensive exam, all MDiv students will participate in a cohort of graduating MDiv students and full-time faculty to explore a capstone project to bring their Leland education to a fitting end which at the same time will prepare them for their future ministry. The capstone project may explore more deeply an area of interest or passion, it may close a perceived educational gap, or it may equip the student theologically for a specific line of ministry calling. The cohort will form during the student's last semester. Roundtable conversations with other students and faculty will help identify the nature of the capstone project. Once the capstone project has been chosen, the student will work principally with a full-time faculty who will guide the student through the Integrative Seminar process.

Degree Program Goals:

1. **Theological:** To help students gain the requisite knowledge and understanding of Christian Scripture, tradition, history, and practice that is substantial and relevant to the purposes of pastoral ministry.
2. **Spiritual:** To encourage the development of one's spiritual formation in attachment-love toward God and others as a foundation for one's formation as a minister or spiritual leader.
3. **Practical:** To prepare students to be creative and innovative leaders who can operate effectively in various congregational roles and settings in an increasingly changing global environment.
4. **Meta-formatonal:** To prepare students for lifelong learning and formation as ministers or in some other spiritual leadership capacity.

MASTER OF DIVINITY CURRICULAR REQUIREMENTS

The Master of Divinity Program requires 75 semester credit hours, as follows:

Ministry Formation Studies (21)

- MF 4301 Spiritual Formation (3)
- MF 4201 Covenant Group (0 hours - 6 semesters) (Arlington students only)
- MF 4511 Pastoral Care and Counseling (3)
- MF 4905 Theology and Practice of Leadership (3)
- MF 4105 Worship and Preaching (3)
- MF 4545 Christian Education (3)
- MF 4547 Missions: The Challenge of Globalization (3)
- MF 4921 Supervised Ministry/Internship (3)

Biblical Studies (24)

- B 1703 Tools Based Bible Study (3)
- B 1705 Hermeneutics and Biblical Exegesis (3)
- B 1301 and 1302 Old Testament Interpretation I and II (6)
- B 1501 and 1502 New Testament Interpretation I and II (6)
- B 1300 Series Old Testament Elective OR B 1105 Biblical Hebrew (3)
- B 1500 Series New Testament Elective OR B 1106 Biblical Greek (3)

Theological and Philosophical Studies (18)

- TP 2101 Introduction to Theological Studies (3)
- TP 2701 and TP 2703 Historical Theology I and II (6)
- TP 2705 and TP 2707 Systematic Theology I and II (6)
- TP 2503 Philosophy of Religion (3)

Ethics and Historical Studies (9)

- EH 3101 Global Church History (3)
- EH 3121 Baptist History and Identity (or other denominational tradition) (3)
- EH 3201 Introduction to Christian Ethics (3)¹¹

Summative Studies (3)

- MF 4933 Integrative Seminar (3)

75 Total Credit hours

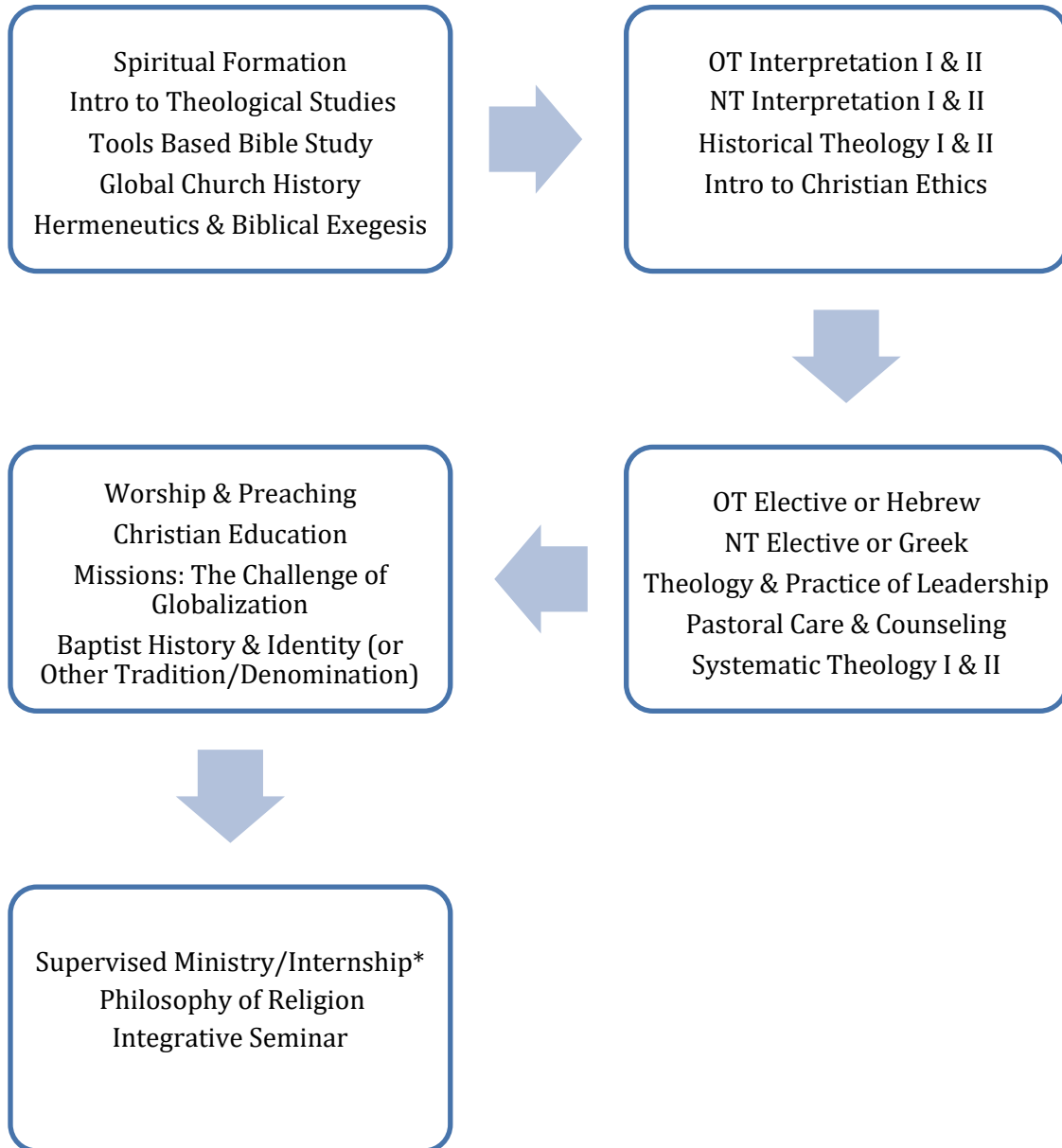
To obtain an MDiv degree, the student must take at least one of the above courses or an acceptable substitute at another member school in the Washington Theological Consortium (WTC). Access WTC course listings, course registration form, and cross-registration instructions at [Registrar Office — The John Leland Center](#).

Leland instituted the above curriculum in Fall semester 2021. For returning students, all credits earned under the prior curriculum, which may be viewed in the 2020-2021 *Catalog* at [Catalog — The John Leland Center](#), will be honored. For students near the end of their particular program, Leland will continue to offer courses from the prior curriculum or a substitute so that there are no gaps in the student's education. Students who are delivering a Master's Sermon under the prior curriculum must submit the sermon to the Leland librarian as part of the student's graduation requirements.

¹¹ Before Spring semester 2021, this course had course ID TP 2301.

Master of Divinity Sequence of Courses (Covenant groups not listed)

The below sequence of courses is recommended for the MDiv degree.



*Supervised Ministry/Internship may also be taken as a second- or third-year course.

MASTER OF THEOLOGICAL STUDIES

The Master of Theological Studies degree is a program of study designed for students who wish to obtain a general theological education. The course of study is not designed to provide the qualifications for ordained ministry. Graduation requirements include successful completion of 50 semester credit hours in the prescribed curriculum including an MTS Thesis, submission of the thesis to the Leland librarian after it has been reviewed by the Thesis Supervisor and appointed reader, and full payment of all tuition and fees.

CURRICULAR REQUIREMENTS

The capstone project for the MTS degree is the MTS Thesis, a 30-page research paper intended to demonstrate competence in the research and presentation of a graduate thesis and the integration of learning between various theological disciplines. It must be formatted according to *The SBL Handbook of Style* (2nd ed.). Where *The SBL Handbook* does not address a particular formatting, style, or citation issue, students should consult Kate Turabian's *A Manual for Writers of Research Papers, Theses, and Dissertations* (9th ed.) or *The Chicago Manual of Style* (17th ed.) in that order of preference. Each MTS student will have an appointed Thesis Supervisor, who is responsible for providing guidance in research. After submission, the thesis will be read by the Thesis Supervisor and by an appointed reader. Students are expected to fulfill the MTS Project requirement within the last year of their course work prior to graduation. Leland's Alma Hunt Library maintains copies of students' MTS theses. Thus, submission of the thesis to the Leland librarian is a graduation requirement.

Degree Program Goals:

1. Theological: To engender critical and constructive theological reflection regarding the content and development of theology in light of philosophical, historical, and cultural influences upon theology and vice versa.
2. Spiritual: To encourage critical theological reflection that is not divorced from one's spiritual formation in attachment-love toward God and others.
3. Practical: To prepare students to think theologically and communicate effectively on theological matters.
4. Meta-formatational: To prepare students for lifelong learning and formation as teachers and theologians.

MASTER OF THEOLOGICAL STUDIES CURRICULAR REQUIREMENTS

The Master of Theological Studies requires 50 semester credit hours, as follows:

Spiritual Formation Studies (9)

MF 4301 Spiritual Formation (3)

MF 4201 Covenant Group (0 hours - 6 semesters) (Arlington students only)

MF 4300 Series Spiritual Formation Elective (3)

MF 4547 Missions: The Challenge of Globalization (3)

Biblical Studies (12)

B 1703 Tools Based Bible Study (3)

B 1705 Hermeneutics and Biblical Exegesis (3)

B 1100, 1300, and/or 1500 Series Biblical Studies Electives (6)

Theological and Philosophical Studies (18)

TP 2101 Introduction to Theological Studies (3)

TP 2701 and TP 2703 Historical Theology I and II (6)

TP 2705 and TP 2707 Systematic Theology I and II (6)

TP 2503 Philosophy of Religion (3)

Ethics and Historical Studies (9)

EH 3101 Global Church History (3)

EH 3201 Introduction to Christian Ethics (3)¹²

EH 3121 Baptist History and Identity (or other denominational tradition) (3)

Summative Studies (2)

MF 7101 MTS Thesis (2)

50 Total Credit hours

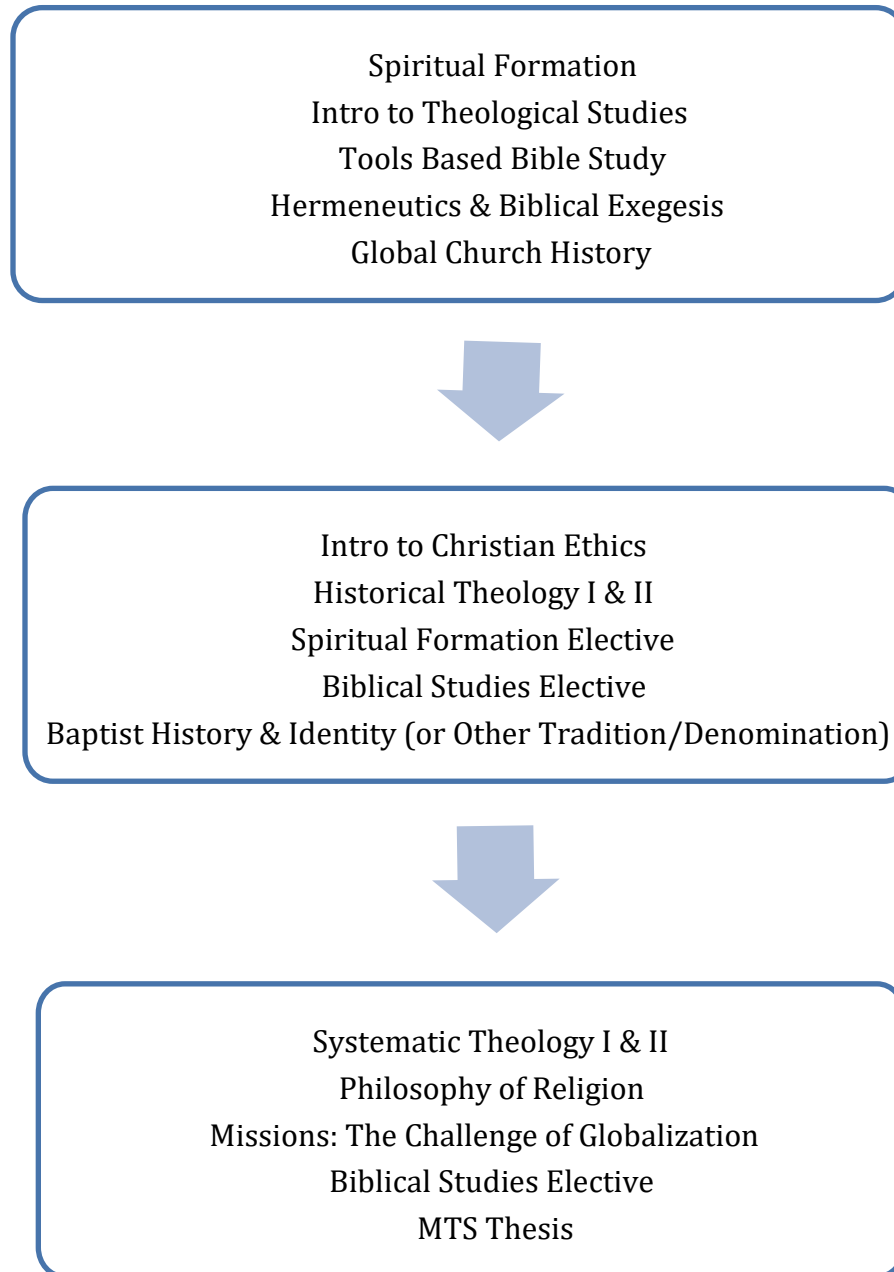
Submission of the student's MTS Thesis to the Leland librarian is a graduation requirement. Also, to obtain an MTS degree, the student must take at least one of the above courses or an acceptable substitute at another member school in the Washington Theological Consortium (WTC). Access WTC course listings, course registration form, and cross-registration instructions at www.leland.edu/registrar-office.

Leland instituted the above curriculum in Fall semester 2021. For returning students, all credits earned under the prior curriculum, which may be viewed in the 2020-2021 *Catalog* at www.leland.edu/catalog, will be honored. For students who are near the end of their particular program, Leland will continue to offer courses from the prior curriculum or a near substitute so that there are no gaps in the student's education.

¹² Prior to Spring semester 2021, this course had course ID TP 2301.

Master of Theological Studies Sequence of Courses (Covenant groups not listed)

The below sequence of courses is recommended for the MTS degree.



MASTER OF CHRISTIAN LEADERSHIP

The Master of Christian Leadership degree is a program of study designed to prepare students for competent leadership in congregations, where the calling is not to senior ordained pastoral leadership, or other ministry settings outside the local church. Students may choose a Congregational or Public Life emphasis in their coursework to support their intended ministry context. Graduation requirements: Successful completion of 36 semester credit hours in the prescribed curriculum including a Leadership Practicum and full payment of all tuition and fees.

CURRICULAR REQUIREMENTS

Students in the MCL program will cap off their specialized leadership study with a Leadership Practicum in their specialization. This practicum must be approved by the director of the MCL program and offer practical opportunities to implement the student's learning from the program.

Degree Program Goals:

1. **Theological:** To engender critical and constructive theological reflection regarding the content and processes of leadership, especially in the area of transformational leadership and one's vocational calling.
2. **Spiritual:** To encourage the development of one's spiritual formation in attachment-love toward God and others as a foundation for one's formation as a leader.
3. **Practical:** To develop skills and abilities to learn and work effectively with others, in diverse settings both ecclesial and other publics.
4. **Meta-formatinal:** To prepare students for lifelong learning and formation as a Christian leader.

MASTER OF CHRISTIAN LEADERSHIP CURRICULAR REQUIREMENTS

The Master of Christian Leadership requires 36 semester credit hours, as follows:

Ministry Formation Studies (9)

MF 4301 Spiritual Formation (3)

MF 4201 Covenant Group (0 hours - 6 semesters) (Arlington students only)

MF 4903 Modern Theories of Leadership (3)

MF 4905 Theology and Practice of Leadership (3)

Biblical Studies (6)

B 1703 Tools Based Bible Study (3)

B 1301 Old Testament Interpretation I (3) OR B 1501 New Testament Interpretation I (3)

Ethics and Theological Studies (12)

TP 2101 Introduction to Theological Studies (3)

EH 3201 Introduction to Christian Ethics (3)¹³

TP 2705 and TP 2707 Systematic Theology I and II (6)

Focused Studies (9)

Electives (6)

MF 4931 Leadership Practicum (3)

36 Total Credit hours

To obtain an MCL degree, the student must take at least one of the above courses or an acceptable substitute at another member school of the Washington Theological Consortium (WTC). Access WTC course listings, course registration form, and cross-registration instructions at www.leland.edu/registrar-office.

Leland instituted the above curriculum in Fall semester 2021. For returning students, all credits earned under the prior curriculum, which may be viewed in the 2020-2021 *Catalog* at [Catalog — The John Leland Center](#), will be honored. For students who are near the end of their particular program, Leland will continue to offer courses from the prior curriculum or a near substitute so that there are no gaps in the student's education.

¹³ Prior to Spring semester 2021, this course had course ID TP 2301.

Master of Christian Leadership Sequence of Courses (Covenant groups not listed)

The below sequence of courses is recommended for the MCL degree.



COURSE DESCRIPTIONS FOR MASTER'S-LEVEL PROGRAMS

BIBLICAL STUDIES (B 1000)

BIBLICAL LANGUAGES (B 1100)

B 1105 – Biblical Hebrew

For beginners, an introduction to the vocabulary, grammar, and syntax of the Hebrew language and an introduction to the methods and resources for exegesis. Prerequisites: MF 4301 and TP 2101.

B 1106 – Biblical Greek

For beginners, an introduction to the vocabulary, grammar, and syntax of Biblical Greek and an introduction to the methods and resources for exegesis. Prerequisites: MF 4301 and TP 2101.

OLD TESTAMENT (B 1300)

B 1301 – Old Testament Interpretation I

This course is a general survey of the Old Testament history, literature, and theology. It is designed to introduce students to the contents of the Old Testament and the literary artistry of the text. Students are exposed to the various critical approaches to the study of the Old Testament. This module focuses on the Pentateuch/Hexateuch, exodus/covenant, and the inception of the monarchy. Prerequisites: TP 2101; B 1703; and for MDiv and MTS students, B 1705 is also a prerequisite.

B 1302 – Old Testament Interpretation II

This course is a continuation of B 1301. Old Testament Introduction II focuses on the development and subsequent division of the monarchy, exilic and postexilic writings, with emphasis on the prophetic, wisdom, poetic, and apocalyptic literature. Students are also introduced to the Apocryphal/Deuterocanonical books. Prerequisites: TP 2101; B 1703; B 1705 (for MDiv and MTS students); and B 1301.

Prerequisite for all further OT courses: B 1301 and 1302 and their prerequisites:

B 1325 – The Psalms: Theology that Sings

An examination of the text through the prism of theology and hymnody.

B1345 – Advanced Biblical Study/Psalms

This course will provide an in-depth look at various aspects of the Psalms – its history, its poetic forms and genres, its theology and ethics – as well as the various interpretive methodologies that critical scholars have used to interpret the book.

NEW TESTAMENT (B 1500)

B 1501 – New Testament Interpretation I

This course introduces students to literature, methods of interpretation, and various questions of critical study of the New Testament. It focuses on the life and teachings of Jesus as portrayed in the four canonical Gospels and the growth of the church in the Acts of the Apostles. It is designed to help students acquaint themselves with the philosophical and religious contexts of the Greco-Roman world and of Judaism contemporaneous with

the beginnings of Christianity. Prerequisites: TP 2101; B 1703; and for MDiv and MTS students, B 1705 is also a prerequisite.

B 1502 – New Testament Interpretation II

This course is the second installment of New Testament (NT) Interpretation. It continues the general survey of NT literature, methods of interpretation, and various questions of critical study. It focuses on the life of Paul and his letters, Hebrews, the General/Catholic epistles, and Revelation. The course also exposes students to some of the extra-canonical writings that relate to the foundational period of Christianity. Prerequisites: TP 2101; B 1703; B 1705 (for MDiv and MTS students); and B 1501.

Prerequisites for all further NT courses: B 1501 and 1502 and their prerequisites:

B 1529 – Sermon on the Mount

An exploration of the exegetical and theological issues in the teaching of Jesus to his disciples.

B1532 – Advanced Biblical Study: Revelation

A study of the book of Revelation that considers the nature and purpose of ancient apocalyptic literature; studies the book in its social, historical, literary, and religious contexts; and investigates how Revelation has been interpreted (and misinterpreted) in contemporary thought.

B 1533 – Advanced Biblical Studies: The Gospel of Mark

This study of Mark focuses on central critical issues of interpretation and important theological themes in this Gospel as well as the relevance and challenges of Mark for the contemporary reader.

B 1535 – Church, Culture, and Ethics: A Study of 1 Corinthians

An advanced exploration of the influence of culture, secular ethics, and social conventions on the emerging Christian community at Corinth as found in 1 Corinthians. Special attention will be given to the theological relevance and pastoral implications of 1 Corinthians for the church today.

B 1537 – Advanced Biblical Studies: Exegesis of James

This course will analyze the text of James taking into consideration the original language of the text and explore avenues of interpretation of the text.

B 1540 – Romans

A study of the theological emphases of Paul's letter to the Romans. Romans was decisive in the theology and influence of such significant individuals as Augustine, Martin Luther, John Wesley, and Karl Barth. This course focuses on Paul's sustained argument for the righteousness of God revealed in Jesus Christ, the role of the law, the problem of Israel and God's gracious plan to save both Jews and Gentiles, and ethics in the Christian community.

B 1543 – Theology and Ministry of Paul

A study of Acts and Paul's letters to examine Paul's ministry and theology. This class will address the big questions concerning whether Acts is an authentic portrayal of Paul, the implications of the "New Perspective" on the Jewish law, and Paul's role as a pioneer of the Christian faith.

B 1553 – Advanced Biblical Study: 1 & 2 Thessalonians

This course will explore the socio-historical context, content, and thought of these letters and how these letters serve as a valuable resource for the church and the Christian life.

HERMENEUTICS (B 1700)

B 1703 – Tools Based Bible Study

This course introduces students to a variety of tools used by interpreters of Scripture. In this course students will learn to interact with the original languages of Scripture and how to maximize use of study Bibles, commentaries, textual apparatus, electronic resources, and concordances. Through the introduction to these various tools, students will be able to efficiently develop and utilize a library of resources to better interpret Scripture for the church. Prerequisite: MF 4301.

B 1705 – Hermeneutics and Biblical Exegesis

An introduction to modern principles of biblical hermeneutics, with special emphasis on contributions by contemporary philosophy and biblical scholarship, and biblical exegesis, with special emphasis on interpreting selections from the biblical text. Prerequisites: MF 4301 and TP 2101.

THEOLOGICAL AND PHILOSOPHICAL STUDIES (TP 2000)

THEOLOGY (TP 2100, TP 2300, and TP 2700)

TP 2101 – Introduction to Theological Studies

A general overview of the various tasks and disciplines of theology, including historical, systematic, pastoral, and biblical theology. This course is a prerequisite for all subsequent courses of study in theology.

TP 2105 – Modern and Post-Modern Theology and the Church¹⁴

A historical survey of the major figures and intellectual movements shaping theology from Schleiermacher to Wittgenstein in the Modern period and contemporary theologies, such as Postmodern theology. Prerequisite: TP 2101.

TP 2701 – Historical Theology I

Historical Theology I investigates Christian beliefs and practices in the order of their historical unfolding during the first twelve centuries or so. It includes theological issues, such as Trinitarian theology, Christology, soteriology, and ecclesiology; historical events, such as councils, controversies, and creeds; and persons and movements, such as Gnosticism, Origen, Augustine, Donatism, “semi-Pelagianism,” Boethius, and Gottschalk. Prerequisites: TP 2101 and EH 3101 or EH 3305.

TP 2703 – Historical Theology II

A continuation of TP 2701 starting in about the thirteenth century, with special emphasis on Christian theology from the Lutheran Reformation to the beginning of the Baptist movement from the sixteenth to the seventeenth centuries. Prerequisites: TP 2101; TP 2701; and EH 3101 or EH 3305.

TP 2705 – Systematic Theology I

This course will explore major doctrinal developments from the age of Enlightenment until the present. Systematic Theology I will examine the doctrine of God (theology proper, Christology, Pneumatology, Trinity, doctrine of grace) and probe its ramifications for church ministry and other realms of public life. Prerequisite: TP 2101.

¹⁴ Prior to Fall semester 2020, this course was known as Modern and Contemporary Theology.

TP 2707 - Systematic Theology II

Systematic Theology II will examine the doctrines of salvation, church, human nature, sin, ordinances, and last things and probe their ramifications for church ministry and other realms of public life. Christian views of other religions will be explored. Prerequisites: TP 2101 and TP 2705.

PHILOSOPHY (TP 2500)

TP 2503 - Philosophy of Religion

This course will cover traditional topics in this field, such as arguments for and against God's existence, the nature of God and God's attributes, and the problem of evil. In addition, this course will examine the rise and reception of science and scientific thinking in relationship to religious/theological thinking. Are science and theology foes? Are science and theology friends? How we answer these questions will depend in part by how we understand the claims and scope of science as well as the claims and scope of theology. Prerequisites: MF 4301 and TP 2101.

ETHICS AND HISTORICAL STUDIES (EH 3000)

HISTORICAL STUDIES (EH 3100)

EH 3101 - Global Church History¹⁵

A historical survey of the spread and development of the Christian church in Africa, Asia, Europe, America, and Australia. Prerequisites: MF 4301 and TP 2101.

EH 3105 - Foundations of Religious Freedom

This course introduces the student to a broad foundational survey of religious liberty themes, such as religious liberty in church history, religious liberty and America, religious liberty as a human right, and international religious liberty.

EH 3121 - Baptist History and Identity¹⁶

An introduction to the history and heritage of Baptists from their origins to the present day, with special attention given to the major theological emphases among Baptists, as well as their literature and institutional heritage. Prerequisites: MF 4301; TP 2101; and EH 3101.

CHRISTIAN ETHICS (EH 3200)

EH 3201 - Introduction to Christian Ethics¹⁷

A course designed to introduce the student to the basic terminology and methods of Christian ethical decision-making. Some of the issues considered may include but are not limited to issues in sexual ethics, aspects of medical ethics, civil disobedience, and environmental ethics.

EH 3205- In Search of Biblical Justice¹⁸

This course introduces the student to God's love of justice as revealed from Genesis to The Revelation to John. Students will engage in critical reflection about how behaving as agents of Jesus' radical justice— Biblical Justice—would influence the formation of the moral life according to the Christian faith. Prerequisites: MF 4301 and B 1703.

¹⁵ Prior to Spring semester 2021, this course had course ID HC 3101.

¹⁶ Prior to Spring semester 2021, this course had course ID HC 3121.

¹⁷ Prior to Spring semester 2021, this course had course ID TP 2301.

¹⁸ Prior to Spring semester 2021, this course had course ID TP 2305.

CHRISTIANITY AND CULTURE (EH 3300)

EH 3305 - Global Christianity and World Religions¹⁹

This course explores the various Christian movements around the globe and their interactions with other major world religions, with a special focus on non-Western cultures. Prerequisites: MF 4301 and TP 2101.

MINISTRY FORMATION (MF 4000 AND 7000)

PREACHING (MF 4100)

MF 4105 - Worship and Preaching

An introduction to the theological foundations, history, and practice of Christian worship, exploring various forms and practices. The second half of the class will focus particularly on equipping the student in the preparation and delivery of sermons, with emphasis on the practical application of biblical truths in a timely, relevant, and informational format.

MF 4131 - Master's Sermon

A sermon or presentation given by a senior MDiv student on a scriptural text chosen together with a faculty supervisor. The Master's Sermon demonstrates his or her competence homiletically, didactically, exegetically, pastorally, and theologically. No credit hours awarded.

SPIRITUAL FORMATION (MF 4200 and MF 4300)

MF 4201 - Covenant Group

Students will engage in spiritual formation practices in the context of a covenanted group. Activities include reading a selected classic book on spiritual practice and journaling about one's personal spiritual practices. No credit hours are awarded. Prerequisite: MF 4301.

MF 4301 - Spiritual Formation

The purpose of this course is to prepare students holistically in relational and character formation. Students will examine and apply spiritual disciplines in and outside of class. Students will also review recent studies in brain science that stress the importance of attachment for character growth. Through these studies, students will understand how the disciplines shape our thinking, feeling, and relating as Christ followers and how we change into the image of Christ as a result of the Holy Spirit and our attachment to God and others.

MF 4333 - Justice, Church, and Society

This course will challenge students to bring the transformational potential of the biblical texts to bear on critical contemporary justice contexts as regarding the distribution of social benefits and penalties; the exercise of legitimate power, fairness, and balance; and honoring the rights or entitlements of people made in the image of God. Reflecting upon and contrasting what we love and what God loves, students will critique ongoing Christian behaviors that are either congruent or incongruent with biblical justice. Prerequisite: MF 4301; Additional Prerequisite for GCBJF students: EH 3205.

MF 4335 - Critical Engagement with Biblical Justice

This course is designed to guide the student's search for biblical justice through critical engagement with a contemporary justice theorist. Students will compare and contrast the ideology of a contemporary justice theorist with the course's information. The successful student will demonstrate the capacity to synthesize salient principles from selected theorists on their way to articulating a paradigm for justice formation. Prerequisites: EH 3205 and MF 4333.

¹⁹ Prior to Spring semester 2021, this course had course ID HC 3305.

MF 4339 – Justice Formation Externship

After completing the prerequisites, students will complete one of the following initiatives: 1) develop an inclusive worship service praising God for the responsibility to be agents of his justice and righteousness; 2) conduct an education course to encourage communities and governments to do what is just and right; or 3) initiate or continue an advocative initiative intended to redress or dismantle a structural or systemic injustice that is incongruent with God’s love. Prerequisites: EH 3205; MF 4333; and MF 4335.

THEOLOGY AND MINISTRY (MF 4500)**MF 4501 – Pastoral Theology and Ministry**

This course provides an in-depth analysis of the personal and professional life of the pastor and other Christian leaders and will help students develop a vision of pastoral ministry.

MF 4505 – Church Administration

This course provides students with a broad overview of the theory and practice of effective administration for the church and its programs. Special attention is paid to planning, staffing, financial management, and organizational development and operations.

MF 4511 – Pastoral Care and Counseling

An introduction to the basics of pastoral care and counseling, providing students with a foundation for effective ministry and basic skills.

MF 4545 – Christian Education

This course assists students in developing a theologically sound, practical approach to engaging in the ministry of education in the local church and other ministry settings. Special attention will be given to four broad topics: 1) the biblical, theological, and philosophical foundations of Christian education; 2) curriculum and instructional design; 3) educational administration; and 4) the analysis and design of Christian education ministries. Assessment is done by portfolio. Prerequisite: TP 2101.

MF 4547 - Missions: The Challenge of Globalization

In the face of a global world that’s rapidly shrinking in terms of communication and social media while at the same time convulsing with political, economic, and religious turmoil, how does the church give witness to the good news of Jesus Christ? Certain global realities, like religious pluralism and the growing gap between the rich and the poor and animosities among different people groups and nations, form the context of ministry for the church. The course, Missions: The Challenge of Globalization, will address these challenges and examine the different ways that the church can give hope to a troubled global world. Prerequisites: MF 4301; TP 2101; B 1703; and EH 3101.

LEADERSHIP DEVELOPMENT (MF 4700 and 4900)**MF 4721 – Leadership in Missions**

This course will help leaders gain a theological understanding of their vocational callings, will examine current leadership approaches in missions, and enable leaders to construct, articulate, and implement theologically transformative leadership strategies in their callings.

MF 4903 – Modern Theories of Leadership

This course will introduce leaders to modern theories of leadership and enable them to integrate current leadership paradigms into their theological practice.

MF 4905 – Theology and Practice of Leadership

The course will enable leaders to explore themselves, those whom they lead and the overall context of their leadership theologically. In addition, the course will equip leaders to design approaches fitting their callings.

MF 4907 – Leadership in Ministry

This course will enable students to integrate modern leadership theories and techniques into Christian theology and apply them to various ministry settings. It includes attendance at a major leadership conference featuring leaders from various walks of life.

MF 4921 – Supervised Ministry/Internship

This course is normally pursued in the second to fourth year of a students' program. Students are placed in a ministry setting where they are engaged in the opportunities and demands of their chosen area of ministry. This is a formative period for students when they test their calling and ministry gifts in a supervised ministry setting. The course will be a twelve-month program.

MF 4923 - Leading from the Second Chair

This course will focus on the unique relationship that exists on a church staff, specifically related to the Lead Pastor with an Associate Pastor. Leading vs. managing from a second-tier ministry position will be addressed.

MF 4927 – Leadership in Context

The course will enable leaders to exegete the context of their leadership with particular attention to identifying adaptive challenges. In addition, this course will equip leaders to design and implement effective adaptive interventions fitting their contexts.

MF 4931 – Leadership Practicum

The course will enable leaders to further develop their theologies of leadership by implementing these theologies in leaders' vocational settings. Prerequisite: MF 4905.

MF 4933 - Integrative Seminar

In order to bring students' formal studies to a summative conclusion and to prepare them for their future ministry, MDiv students will participate in their last semester in a cohort of graduating MDiv students and full-time faculty to explore a capstone project before graduation. The capstone project may explore more deeply an area of interest or passion, it may close a perceived educational gap, or it may equip the student theologically for a specific line of ministry calling. Roundtable conversations with other students and faculty will help identify the nature of the capstone project. Once the capstone project has been chosen, the student will work principally with a full-time faculty who will guide the student through the Integrative Seminar process.

THESIS (MF 7100)**MF 7101 – MTS Thesis**

MTS students are required to author an MTS Thesis, a 30-page research paper demonstrating competence in the research and presentation of a graduate thesis and the integration of learning between various theological disciplines. Students are expected to fulfill the MTS Thesis requirement within the last year of their course work prior to graduation.

NON-DEGREE PROGRAMS

The John Leland Center recognizes that within the church there is great diversity in both the callings of individuals and the range of circumstances within which they will respond to these calls. To meet the needs of those for whom the MDiv, MTS, or MCL may not be the most suitable, Leland offers a range of options for those seeking advanced theological training. As with our graduate degrees, these programs are designed to present an integrated curriculum that emphasizes knowledge, skills, and practice. In addition, courses are scheduled so that students who are working full-time may pursue their studies without significantly compromising their family life and employment.

GRADUATE CERTIFICATE IN THEOLOGICAL STUDIES

The Graduate Certificate in Theological Studies is a non-degree, master's-level program that permits students to achieve a basic introduction to the major theological disciplines. This certificate requires 18 credit hours in the prescribed curriculum and full payment of all tuition and fees to graduate. The program requires a bachelor's degree from an accredited college or university.

This program is ideal for you if:

- You are serving in a ministerial capacity that requires a broader background in theology, but you do not wish to pursue a graduate degree.
- You have professional training and experience in another area but find yourself with ministerial responsibilities at a managerial level in a local church, mission, or faith-based nonprofit organization.
- You wish to prepare yourself for a more focused area of ministry.
- Your educational and spiritual backgrounds are such that graduate-level study would provide you with a sufficient challenge to promote your own spiritual growth.

RECOMMENDED CURRICULUM

MF 4301 Spiritual Formation (3)

TP 2101 Introduction to Theological Studies (3)

B 1703 Tools Based Bible Study (3)

TP 2705 and TP 2707 Systematic Theology I and II (6)

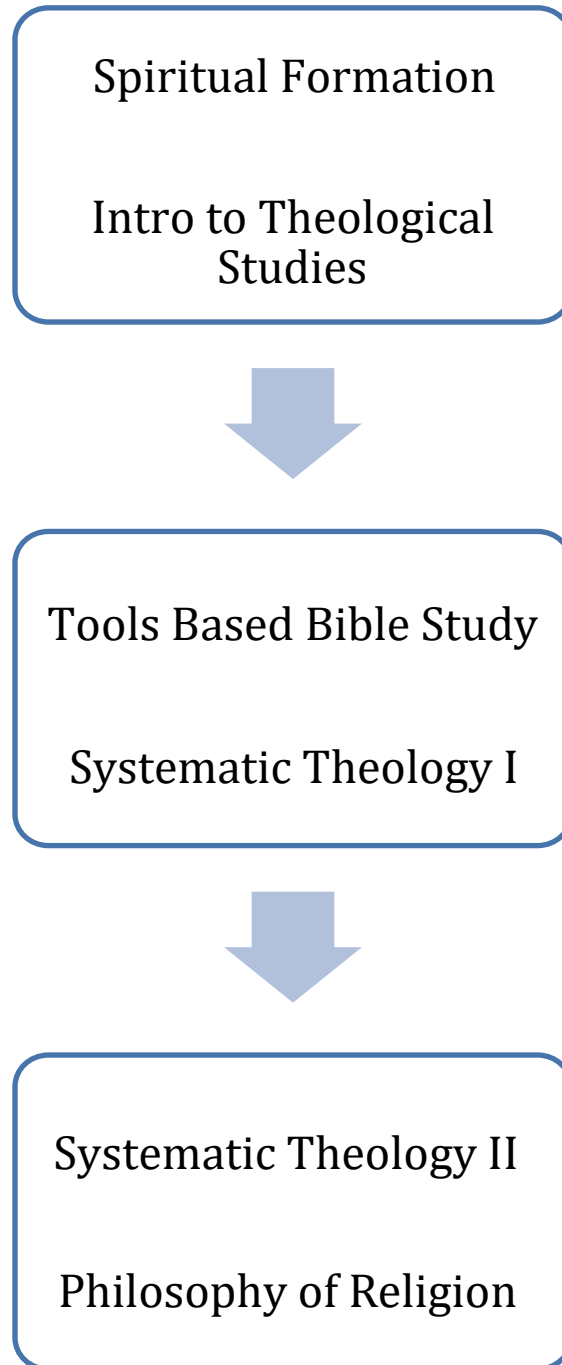
TP 2503 Philosophy of Religion (3)

18 Total Required Hours

Leland instituted the above curriculum in Fall semester 2021. For returning students, all credits earned under the prior curriculum, which may be viewed in the 2020-2021 *Catalog* at www.leland.edu/catalog, will be honored. For students who are near the end of their particular program, Leland will continue to offer courses from the prior curriculum or a near substitute so that there are no gaps in the student's education.

Graduate Certificate in Theological Studies

The below sequence of courses is recommended for the GCTS.



GRADUATE CERTIFICATE IN CHRISTIAN LEADERSHIP

The Graduate Certificate in Christian Leadership is a non-degree, master's-level program in which students study the application of biblical and theological principles to leadership. It is ideal for ministers and lay persons who wish to enhance their leadership skills in order to exercise theologically integrated leadership in congregational and other public life settings.

Graduation requirements include successful completion of 18 semester credit hours in the prescribed curriculum and full payment of all tuition and fees. The program requires a bachelor's degree from an accredited college or university.

RECOMMENDED CURRICULUM

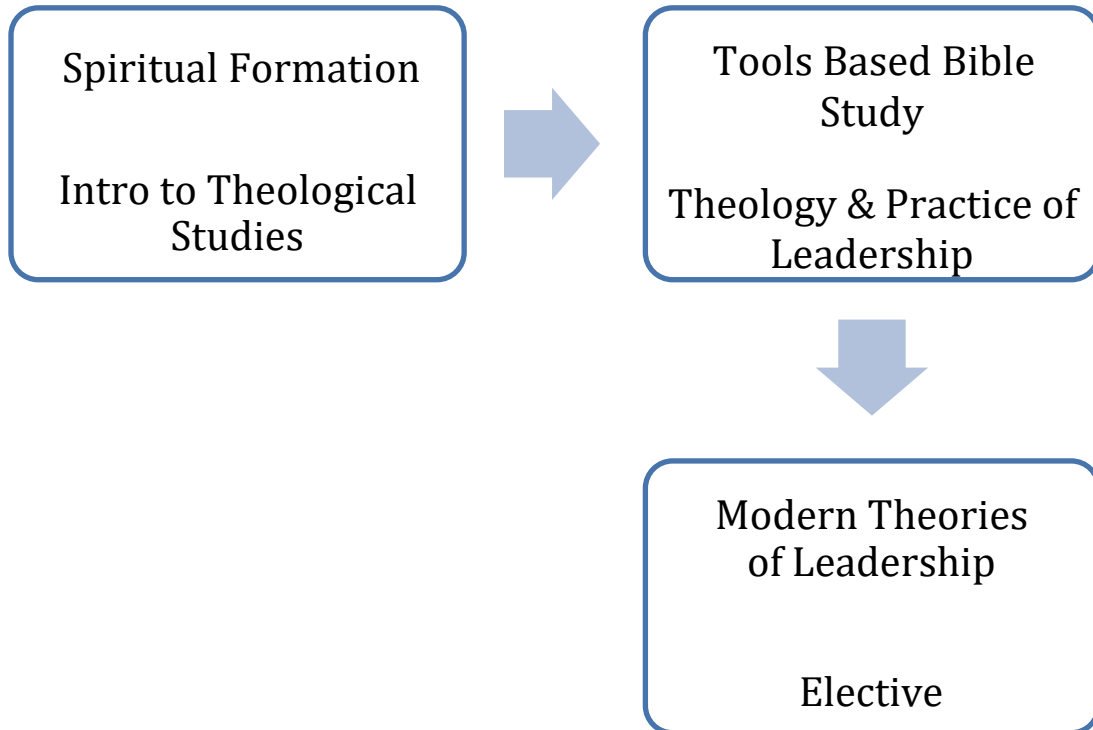
MF 4301 Spiritual Formation (3)
TP 2101 Introduction to Theological Studies (3)
B 1703 Tools Based Bible Study (3)
MF 4903 Modern Theories of Leadership (3)
MF 4905 Theology and Practice of Leadership (3)
Elective (3)

18 Total Required Hours

Leland instituted the above curriculum in Fall semester 2021. For returning students, all credits earned under the prior curriculum, which may be viewed in the 2020-2021 *Catalog* at www.leland.edu/catalog, will be honored. For students who are near the end of their particular program, Leland will continue to offer courses from the prior curriculum or a near substitute so that there are no gaps in the student's education.

Graduate Certificate in Christian Leadership

The below sequence of courses is recommended for the GCCL.



GRADUATE CERTIFICATE IN BIBLICAL JUSTICE FORMATION

The Graduate Certificate in Biblical Justice Formation is a non-degree, master's-level program of study designed for students interested in what the Bible has to say about justice, and what relevance that has for people, particularly Christians, today. The program is ideal for people across all vocations who wish to point ways forward for everyone seeking to think and act in harmony with God – a community of equals pursuing biblical justice in the world today.

Graduation requirements include successful completion of 18 semester credit hours in the prescribed curriculum and full payment of all tuition and fees. The program requires a bachelor's degree from an accredited college or university.

RECOMMENDED CURRICULUM

MF 4301 Spiritual Formation (3)
B 1703 Tools Based Bible Study (3)
EH 3205 In Search of Biblical Justice (3)²⁰
MF 4333 Justice, Church, and Society (3)
MF 4335 Critical Engagement with Biblical Justice (3)
MF 4339 Justice Formation Externship (3)

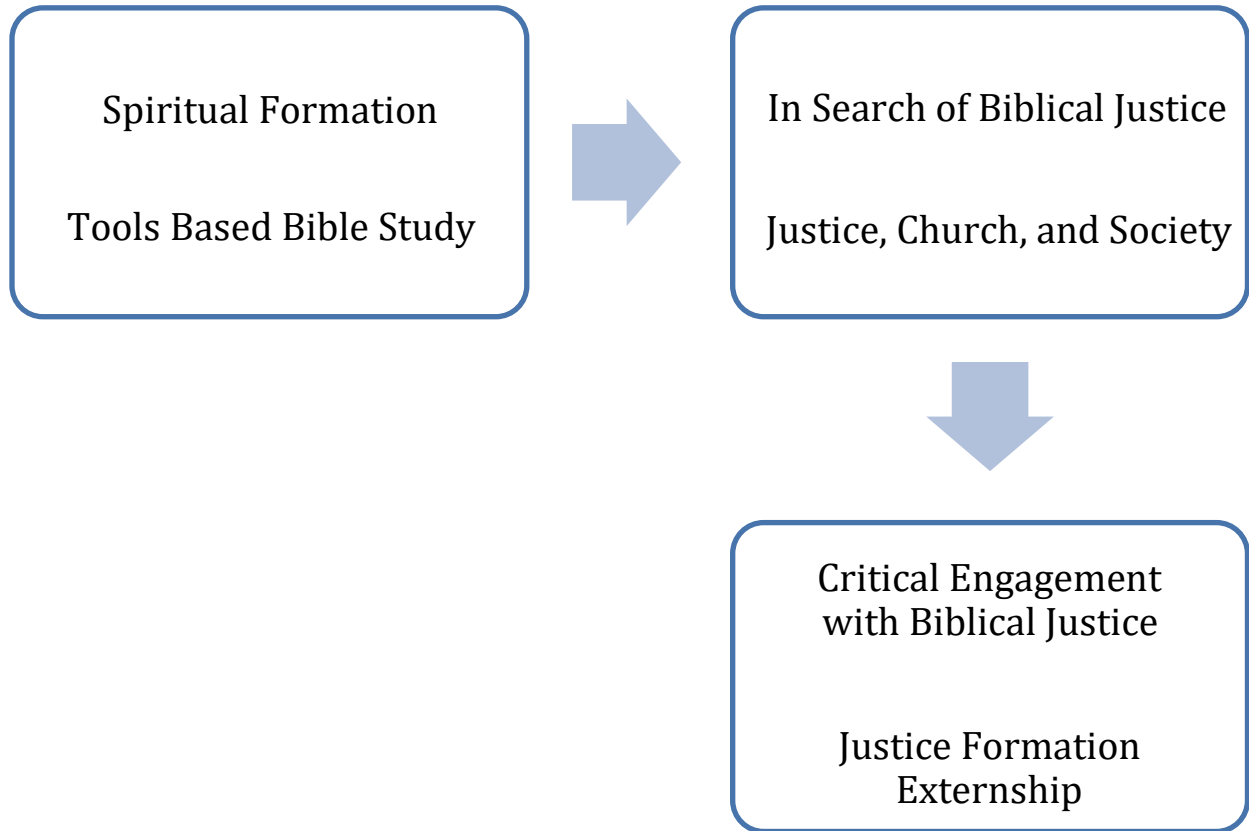
18 Total Required Hours

Leland instituted the above curriculum in Fall semester 2021. For returning students, all credits earned under the prior curriculum, which may be viewed in the 2020-2021 *Catalog* at leland.edu/catalog, will be honored. For students who are near the end of their particular program, Leland will continue to offer courses from the prior curriculum or a near substitute so that there are no gaps in the student's education.

²⁰ Prior to Spring semester 2021, this course had course ID TP 2305.

Graduate Certificate in Biblical Justice Formation

The below sequence of courses is recommended for the GCBJF.



DIPLOMA IN THEOLOGY

The Diploma in Theology is a non-degree program of study for students seeking to gain theological knowledge and practical skills for ministry. This program is for both laity and ministry candidates who have completed at least a high school degree or GED.²¹ The classes are offered for academic credit at the undergraduate or baccalaureate level; however, the classes are open to those who may already have an undergraduate degree. Completion of the diploma program requires successful completion of 36 semester credit hours (12 courses) and full payment, including any fees. Diploma students should discuss the sequencing of their courses with their advisor, who is typically their site director.

Admission

Students wishing to be admitted to the program must submit an admissions application available at www.leland.edu/apply-som and pay the application fee.

CURRICULAR REQUIREMENTS

The Diploma in Theology requires 36 semester credit hours, as follows:

BIBLICAL STUDIES (12 hours)

- BS 110 Introduction to the Bible (3)
- BS 120 Introduction to the Old Testament (3)
- BS 130 Introduction to the New Testament (3)
- BS 140 Interpreting the Bible for Preaching and Teaching (3)

THEOLOGICAL STUDIES (12 hours)

- TS 210 Christian Theology I (3)
- TS 220 Christian Theology II (3)
- TS 230 History and Theology of the Church (3)
- TS 240 Theology and Ethics for the Church (3)

MINISTRY STUDIES (12 hours)

- MS 310 Formation for Ministry (3)
- MS 320 Theology and Practice of Ministry I (3)
- MS 330 Theology and Practice of Ministry II (3)
- MS 340 Public Ministry of the Church (3)

36 Total Required Hours

²¹ Students who have not been able to receive a high school diploma or GED but who are interested in the program should contact the School of Ministry Director to discuss their situation.

COURSE DESCRIPTIONS FOR DIPLOMA IN THEOLOGY PROGRAM

BIBLICAL STUDIES

BS 110 Introduction to the Bible

A study of the nature and function of the Bible as Scripture in the Christian church. Students learn about the historical formation and translation of the Bible, its various types of literature, theories of authority and inspiration, methods of interpretation, and uses in worship, education, spiritual formation, pastoral care, and moral decision-making.

BS 120 Introduction to the Old Testament

A general survey of the literature and theology of the Old Testament, including the history and religion of ancient Israel.

BS 130 Introduction to the New Testament

A general survey of the literature and theology of the New Testament, including the life and ministry of Jesus and the earliest Christian communities.

BS 140 Interpreting the Bible for Preaching and Teaching

A workshop on how to exegete and theologically interpret biblical texts for preparing and delivering a sermon, teaching a Sunday School class, and facilitating a small-group Bible study and discussion.

THEOLOGICAL STUDIES

TS 210 - Christian Theology I

A study of the foundations and contents of the systematic theology of the Christian church, examining the doctrines of God, revelation, the Bible, creation, humankind, and sin.

TS 220 - Christian Theology II

A continuation of Christian systematic theology, examining the doctrines of Jesus Christ, the eschatological Kingdom of God, salvation, the Holy Spirit, the church, and the consummation of God's mission in history.

TS 230 History and Theology of the Church

An historical survey of the Christian church, focusing on its major theological movements, issues, controversies, and developments. While attention is given to significant events, personalities, and dates, the primary interest is the role and functions of theology in the formation of the church's faith and life.

TS 240 Theology and Ethics for the Church

An examination of the contemporary theological and ethical issues the church is facing in the postmodern world.

MINISTRY STUDIES

MS 310 Formation for Ministry

An in-depth study of the vocation of Christian ministry and of the individual person who is called to live and practice it. The focus is on how this unique vocation is discerned and exercised by the minister, as well as how it forms and shapes the minister.

MS 320 Theology and Practice of Ministry I

A study of the local Christian congregation and its core ministries of worship, preaching, education, spiritual formation, fellowship, pastoral care and counseling, evangelism, and social ministry. Practical training is provided in each of these ministry areas, enabling the minister to carry out the various roles and responsibilities of Christian ministry, thus serving the church faithfully.

MS 330 Theology and Practice of Ministry II

A study of the local Christian congregation's hidden emotional, spiritual, and political dynamics, as well as its organization and administration. Special attention will be given to the challenges and opportunities of leadership in this complex, often confusing and conflicting setting.

MS 340 Public Ministry of the Church

An examination of how the church exists, functions, and is viewed and treated in the public square. Emphasis is given to the expression and application of Christian beliefs, doctrines, and values through the practices called "missions," social ministry, outreach, and evangelism. How does the Christian community relate to the state, engage in culture, and address matters of society and culture at large? Students are equipped to develop a public theology and to serve the world as public theologians.

BOARD OF TRUSTEES

Carl Biggs (Chair)

President, Chemical & Engineering Services, Inc.
Member, First Baptist Church of Vienna,
Vienna, VA

Charlotte Benjamin

Member and Former Chair, Virginia Hospital
Center
Member, Memorial Baptist Church,
Arlington, VA

Anna Grinder

CPA
Member, Memorial Baptist Church,
Arlington, VA

Melvin Harris

Director of Finance, The John Leland Center for
Theological Studies
Member, Convergence Church,
Alexandria, VA

J. Michael Hines

Former Provost, The John Leland Center for
Theological Studies
Member, Columbia Baptist Church,
Falls Church, VA

Matt Jones

Partner, WilmerHale
Member, The Church at Clarendon,
Arlington, VA

Larry D. Meyers

President, Meyers & Associates, LLC
Member, First Baptist Church of Alexandria,
Alexandria, VA

William A. Moorman

Sr. Judge, U.S. Court of Appeals for Veteran Claims
Member, Memorial Baptist Church,
Arlington, VA

Lynn Okagaki

Professor of Human Development and
Family Sciences, University of Delaware
Member, Brandywine Valley Baptist Church,
Wilmington, DE

Kenneth Pruitt

President, The John Leland Center for Theological
Studies
Member, Kings Grant Baptist Church,
Virginia Beach, VA

Rob Ryland

Partner, Kirkland & Ellis LLP
Member, The Church at Clarendon,
Arlington, VA

Russ Sullivan

Shareholder, Brownstein Hyatt Farber Schreck, LLP
Member, The Church at Clarendon,
Arlington, VA

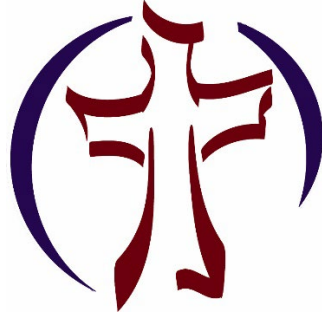
Vernon Walton

Senior Pastor, First Baptist Church of Vienna,
Vienna, VA

Dee Whitten

Retired Executive Director, NorthStar Church Network
Member, Mt. Ararat Church,
Stafford, VA

We welcome your inquiries at
The John Leland Center for Theological Studies
Phone: 703-812-4757
info@leland.edu
www.leland.edu



The contents of this publication are subject to revision at any time without notification.