

**The John Leland Center for Theological Studies**

**Request to Add a Program**

**To be completed by student:**

Student name: \_\_\_\_\_

Current student program: \_\_\_\_\_

Current student advisor: \_\_\_\_\_

Requested program to add: \_\_\_\_\_

Advisor for the requested program: \_\_\_\_\_

Date of request: \_\_\_\_\_

**To be completed by Leland personnel:**

Current cumulative GPA (minimum 3.0 cumulative GPA required) (to be completed by registrar):

All prior courses completed (e.g., no Incompletes) (to be completed by registrar): \_\_\_\_ Yes \_\_\_\_ No

Recommendation of student's current advisor on requested addition of program (insert **initials and date** in appropriate blank): \_\_\_\_\_ Recommend \_\_\_\_\_ Do Not Recommend

Recommendation of advisor of requested program on addition of the program (insert **initials and date** in appropriate blank): \_\_\_\_\_ Recommend \_\_\_\_\_ Do Not Recommend

Decision on addition of program by Dean John Lee (insert **initials and date** in appropriate blank):  
\_\_\_\_\_ Approve \_\_\_\_\_ Disapprove